

Executive Committee Meeting Agenda | February 15, 2023

1. **Call to Order | Jeff Mason, Vice Chairman**
 - a. Prayer
 - b. Pledge of Allegiance
2. **Roll Call | Sherry Thurman**
3. **Approval of Consent Agenda | Jeff Mason, Vice Chairman**
 - a. Executive Committee Meeting Minutes – December 21, 2022
4. **UCDD Financial Report | Ginger Stout, Finance Director**
5. **Opioid Questions | Mark Farley, Executive Director**
Mary Shelton, Executive Director
Opioid Abatement Council
6. **UCDD Loans | Jesse Villard, Loan Officer**
 - a. Bud's Grocery
 - b. BYR Brands
 - c. DOTA Ammunition
 - d. Upper Cumberland Investment Alliance
7. **Action Items | Jeff Mason, Vice Chairman**
 - a. Resolution 23-2-1
8. **Program Updates | Mark Farley, Executive Director**
9. **Executive Director Report | Mark Farley, Executive Director**
10. **Regional Partners | Jeff Mason, Vice Chairman**
11. **Old Business | Jeff Mason, Vice Chairman**
12. **New Business | Jeff Mason, Vice Chairman**
13. **Public Comments | Jeff Mason, Vice Chairman**
14. **Adjourn | Jeff Mason, Vice Chairman**

Upper Cumberland Development District | Upper Cumberland Human Resource Agency
 Joint Executive Committee Meeting

DRAFT MINUTES	DECEMBER 21, 2022	10:00 A.M.	COOKEVILLE, TN
MEETING CALLED BY	Chairman Randy Heady		
TYPE OF MEETING	UCDD Executive Committee Meeting		
FACILITATOR	Chairman Randy Heady		
NOTE TAKER	Sherry Thurman		
MEMBERS PRESENT	Dale Reagan, Matt Adcock, Josh Miller, Jimmy Johnson, Randy Heady, Lloyd Williams, Steve Jones, Sam Gibson, Randy Porter, Laurin Wheaton, Jeff Mason, David Sullivan, Alisa Farmer, Terry Bell, Marvin Lusk, Denny Robinson, Jerry Lowery		
MEMBERS ABSENT	Greg Mitchell, Andy Duggin, Luke Collins, Allen Foster, R. J. Crawford, Harvey Stowers, Jerry Wilmore, Steven Barlow, Curtis Hayes, Stephen Bilbrey, Stephen Babcock, Ryle Chastain, Representative Cameron Sexton, Senator Paul Bailey		
	CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE		CHAIRMAN RANDY HEADY
CALL TO ORDER	Chairman Randy Heady called the meeting to order.		
PRAYER	Chairman Randy Heady asked County Mayor Jimmy Johnson to opened the meeting with prayer.		
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance was cited.		
	ROLL CALL		
ROLLCALL	Sherry Thurman called the roll and the attendance is recorded above. There was a quorum of the committee members present.		
	APPROVAL OF CONSENT AGENDA		CHAIRMAN RANDY HEADY
DISCUSSION	Chairman Randy Heady advised that the consent agenda consist of the following: <ul style="list-style-type: none"> • UCDD Executive Committee Meeting Minutes – October 19, 2022 • UCHRA Executive Committee Meeting Minutes – October 19, 2022 • UCDD/CAIC Board of Directors Meeting Minutes – December 15, 2021 • UCHRA Board of Directors Meeting Minutes – December 15, 2021 A motion was made to approve the Consent Agenda.		
ACTION	<u>Motion to Approve</u> Motion made by: Randy Porter Motion seconded by: Jeff Mason		

ACTION	Chairman Randy Heady asked for discussion or comments on the motion. Motion carried unanimously.
	VAN BUREN COUNTY HEAD START REPORT CHAIRMAN RANDY HEADY
DISCUSSION/ ACTION	Executive Director Mark Farley presented and discussed the agenda items for the Van Buren County Head Start Program. <ul style="list-style-type: none"> a. June, 2022 Budgets b. September, 2022 Budget, Monthly Activity Report, In-Kind, and Credit Card Report c. October, 2022 Budget, Monthly Activity Report, In-Kind, and Credit Card Report d. Teacher Waiver Letter e. Board of Directors Teachers Waiver Letter f. Carryover Request Shade Covering g. Sole Source Letter Shade Covering h. UCHRA Replacement Shade i. Huddleston Degree Option j. Huddleston Degree Works k. 2023-24 Strategic Plan Narrative and Program Improvement Plan <p>A motion was made to approve the Van Buren Head Start Report.</p>
ACTION	<u>Motion to Approve</u> Motion made by: Marvin Lusk Motion seconded by: David Sullivan Chairman Randy Heady asked for discussion or comments on the motion. Motion carried unanimously.
	CAIC REPORT MEGAN CHOATE, DIRECTOR OF LENDING & ECONOMIC DEVELOPMENT
DISCUSSION	Executive Director Mark Farley announced there was no action for the CAIC Report. The report will be presented at the next Executive Committee meeting.
	ACTION ITEMS RANDY HEADY, CHAIRMAN <ul style="list-style-type: none"> • Resolution 22-12-1 • UCDD Audit • CAIC Audit • CRDC Audit • UCHRA Audit • Meeting Date – Executive Committee, April 12, 2023
DISCUSSION/ ACTION	Chairman Randy Heady advised that Resolution 22-12-1 allows Executive Director Mark Farley the authority to renew the Upper Cumberland Development District CD's at First National Bank for 24 months at 2.25% interest. A motion was made to approve Resolution 22-12-1.

ACTION	<p><u>Motion to Approve</u> Motion made by: Denny Robinson Motion seconded by: Jimmy Johnson</p> <p>Chairman Randy Heady asked for discussion or comments on the motion.</p> <p>Motion carried with a roll call vote. Sixteen board members voted yes. Two board members not present for vote.</p>
DISCUSSION/ACTION	<p>Chairman Randy Heady introduced Derrick Young with Johnson, Hickey & Murchison, P.C., Chattanooga, TN.</p> <p>Mr. Young presented the audit reports for the Upper Cumberland Development District, Upper Cumberland Human Resource Agency, Cumberland Area Investment Corporation, and Cumberland Regional Development Corporation.</p> <p>A motion was made to approve the audits as presented.</p>
ACTION	<p><u>Motion to Approve</u> Motion made by: Laurin Wheaton Motion seconded by: Terry Bell</p> <p>Chairman Randy Heady asked for discussion or comments on the motion.</p> <p>Motion carried with a roll call vote. Eighteen board members voted yes.</p>
DISCUSSION	<p>Executive Director Mark Farley advised that a delegation goes to Washington, D.C. every year to spend time with the legislators and partners. The initial date was March, 2023 but we found out that the house will not be in session. Public transportation statewide will be going to Washington April 17-20, 2023. If anyone would like to attend the Washington meeting let us know. Meetings will be scheduled with the House/Senate and possibly federal agencies. The Public Transportation meeting is scheduled the same week of our April board meeting. Executive Director Mark Farley asked the board for approval to move the April board meeting date to the 12th instead of the 19th.</p>
ACTION	<p><u>Motion to Approve</u> Motion made by: Steve Jones Motion seconded by: Jeff Mason</p> <p>Chairman Randy Heady asked for discussion or comments on the motion.</p> <p>Motion carried unanimously.</p>
	<p>NOMINATION COMMITTEE REPORT RANDY HEADY, CHAIRMAN</p>
DISCUSSION	<p>Chairman Randy Heady advised that the Nomination Committee met and recommends that the FY 2023 officers for UCDD, CAIC, and UCHRA remain the same with the exception of the UCHRA Secretary. Former Mayor Sarah Marie Smith will be replaced with Mayor Sam Gibson of Byrdstown.</p> <p>The officers for UCDD/CAIC and UCHRA will be as follows:</p>

	ADJOURN	CHAIRMAN RANDY HEADY
ACTION	<p>Chairman Randy Heady advised that he would accept a motion to adjourn.</p> <p><u>Motion to Adjourn:</u> Motion made by: Dale Reagan Motion seconded by: Matt Adcock</p> <p>The Executive Committee voted unanimously to adjourn the December 21, 2022 meeting.</p>	
CONCLUSION 10:35 a.m.		

Randy Heady, Chairman

Jimmy Johnson, Secretary