



Executive Committee Meeting Agenda | Dec. 21, 2023

1. **Call to Order | Randy Heady, Chairman**
 - a. Prayer
 - b. Pledge of Allegiance
2. **Roll Call | Sherry Thurman**
3. **Approval of Consent Agenda | Randy Heady, Chairman**
 - a. UCDD Executive Committee Meeting Minutes – October 18, 2023
 - b. UCHRA Executive Committee Meeting Minutes – October 18, 2023
 - c. UCHRA/CAIC Board of Directors Meeting Minutes – December 21, 2022
 - d. UCHRA Board of Directors Meeting Minutes – December 21, 2022
 - e. Revision to UCDD Loan Program Credit Reporting Policy
 - f. Van Buren County Head Start Report
 - August and September Financial Reports
 - Program 51 Budgets
 - Monthly Activity Reports
 - Credit Card Reports
 - In-Kind Reports
 - Coronavirus Mitigation Update
 - Early Childhood Learning and Knowledge Center Overview Fact Sheet
 - Child Care Facility Inspection Report
 - Fall 2023 SNIP Survey
 - Tennessee Department of Health Immunization Audit
 - Annual Fire and Alarm Inspections
 - 2024-2025 Strategic Plan and Self-Assessment
 - T/TA Plan Narrative
 - g. Dashboards
 - h. Overview of Satisfaction Survey
4. **UCDD Loans | Mindy Tramel, Loan Officer**
 - a. Donna's Reflexology and Vitamins
 - b. Aqua Pools Construction, LLC
5. **Action Items | Randy Heady, Chairman**
 - a. Upper Cumberland Development District Audit
 - b. Cumberland Area Investment Corporation Audit
 - c. Cumberland Regional Development Corporation Audit
 - d. Upper Cumberland Human Resource Agency Audit
6. **Nomination Committee Report | Randy Heady, Chairman**
7. **Election of Officers | Randy Heady, Chairman**
8. **Adjourn | Randy Heady, Chairman**

**Upper Cumberland Development District
Executive Committee Meeting**

DRAFT MINUTES		OCTOBER 18, 2023	9:00 A.M.	COOKEVILLE, TN
MEETING CALLED BY	Chairman Randy Heady			
TYPE OF MEETING	UCDD Executive Committee Meeting			
FACILITATOR	Chairman Randy Heady			
NOTE TAKER	Sherry Thurman			
MEMBERS PRESENT	Greg Mitchell, Dale Reagan, Allen Foster, Matt Adcock, Jimmy Johnson, Randy Heady, Lloyd Williams, Steve Jones, Steven Barlow, Stephen Bilbrey, Sam Gibson, Randy Porter, Jeff Mason, David Sullivan, Alisa Farmer, Terry Bell, Jerry Lowery			
MEMBERS ABSENT	Andy Duggin, Luke Collins, R. J. Crawford, Josh Miller, Harvey Stowers, Jerry Wilmore, Curtis Hayes, Laurin Wheaton, Stephen Babcock, Ryle Chastain, Marvin Lusk, Denny Robinson, Representative Cameron Sexton, Senator Paul Bailey			
		CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE	CHAIRMAN RANDY HEADY	
CALL TO ORDER	Chairman Randy Heady called the meeting to order.			
PRAYER	Chairman Randy Heady asked County Executive Randy Porter to opened the meeting with prayer.			
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance was cited.			
		ROLL CALL		
ROLLCALL	Sherry Thurman called the roll and the attendance is recorded above. There was a quorum of the committee members present.			
		APPROVAL OF CONSENT AGENDA	CHAIRMAN RANDY HEADY	
DISCUSSION	Chairman Randy Heady asked everyone to keep Marvin Lusk in their prayers due to his recent sickness and surgery.			
	Chairman Randy Heady advised that the consent agenda consist of the following: <ul style="list-style-type: none"> • Executive Committee meeting minutes – August 16, 2023 A motion was made to approve the Consent Agenda.			
ACTION	<u>Motion to Approve</u> Motion made by: Jeff Mason Motion seconded by: Steve Jones Chairman Randy Heady asked for discussion or comments on the motion. Motion carried unanimously.			

<p>DISCUSSION/ ACTION</p>	<p>purchased; first lien on skid steer; first lien on equipment for the purchased trucks; first lien on a 2015 Ford F5D CB bucket truck.</p> <p>A motion was made to approve the loan request.</p>
<p>ACTION</p>	<p><u>Motion to Approve</u> Motion made by: Greg Mitchell Motion seconded by: Jerry Lowery</p> <p>Chairman Randy Heady asked for discussion or comments on the motion. Motion carried with a roll call vote. Seventeen board members voted yes.</p>
	<p>ACTION ITEMS CHAIRMAN RANDY HEADY</p> <ul style="list-style-type: none"> • 2023 AAAD Annual Report • 2023 Comprehensive Economic Development Strategy Update • CEDS Resolution 23-10-1
<p>DISCUSSION</p>	<p>Executive Director Mark Farley gave an update on the Action Items.</p> <ul style="list-style-type: none"> • <u>2023 AAAD Annual Report</u> The AAAD Annual Report is a report that is required by contract to compile every year. Executive Director Farley highlighted a couple of the AAAD programs. The home delivered meals program served 689 clients and delivered 125,000 meals over the last year across all fourteen counties. The guardianship program served 92 clients. The AAAD report will be submitted to the Tennessee Commission on Aging. • <u>2023 Comprehensive Economic Development Strategy Update</u> The UCDD is required to complete the Comprehensive Economic Development Strategy (CEDS) every five years and update the plan every year. No goals or strategies have been changed this year. We highlighted some accomplishments that happened in the region this past year. • <u>Resolution 23-10-1</u> The CEDS Update and Resolution 23-10-1 will be submitted to the Economic Development Administration. <p>A motion was made to approve the Action Items as presented.</p>
<p>ACTION</p>	<p><u>Motion to Approve</u> Motion made by: Randy Porter Motion seconded by: Steve Jones</p> <p>Chairman Randy Heady asked for discussion or comments on the motion. Motion carried with a roll call vote. Seventeen board members voted yes.</p>
	<p>PROGRAM UPDATES MARK FARLEY, EXECUTIVE DIRECTOR</p>
<p>DISCUSSION</p>	<p>Executive Director Mark Farley advised that the UCDD submitted a project proposal for Recompete through the Economic Development Administration. If the proposal is approved, it will open the door for the agency to apply for an implementation of the program. We would apply for more capacity for day cares and add capacity in the communities for economic development.</p> <p>Executive Director Mark Farley advised that the UCDD was awarded a substance abuse planning grant through the Appalachian Regional Commission to work with six states to try and create a workforce, friendly initiative. We would be working with employers, partnering with the Tennessee State</p>

<p>DISCUSSION</p>	<p>Chamber of Commerce, as well as 3-4 more state chambers, and other entities in Tennessee, Kentucky, West Virginia, Virginia, North Carolina, and Georgia. The goal is to start with six states and expand to all thirteen states. UCDD is serving as the lead entity in the process of trying to develop the program.</p> <p>Executive Director Mark Farley advised that agencies and nonprofits in our region submitted applications for the Opioid Abatement funds from the state. UCHRA requested approximately five million dollars on behalf of all fourteen counties. We proposed putting certified peer recovery specialist in all fourteen counties. If funded, there will be someone dedicated in each community to help individuals come through recovery or help them get treatment.</p> <p>Executive Director Mark Farley advised that we have developed a pilot program which we are testing in Putnam County. We have certified peer recovery specialist that are trained to help with substance abuse and they are crossed trained with public transportation. They will have access to public transportation vehicles to transport individuals that need to go to treatment, support group, etc. The state is very excited about the idea.</p>
<p>DISCUSSION</p>	<p>Tommy Lee advised that a few months ago we discussed the Broadband Ready Community grant. This is a non-competitive grant through the State of Tennessee Economic and Community Development. The grant is for counties but if the cities have a project that they would like to include they can contact their county executive/mayor and get involved with their application. Applications are now open and the deadline to apply is November 15, 2023. The grant is not for installation of broadband but to enhance already existing broadband infrastructure.</p> <p>Executive Director Mark Farley advised that if county/city mayors cannot think of any projects, UCDD can come up with some ideas that might be of interest to everyone. The grants are \$100,000 at a 5% match.</p> <p>Executive Director Mark Farley advised that the Upper Cumberland is very fortunate to have DTC, Twin Lakes, and Ben Lomand and the coverage that they provide to our region. These companies are three of the leading voices in Broadband in the state.</p>
	<p style="text-align: center;">EXECUTIVE DIRECTOR REPORT MARK FARLEY, EXECUTIVE DIRECTOR</p>
<p>DISCUSSION</p>	<p>Executive Director Mark Farley asked the board to mark their calendar for the following meetings:</p> <ul style="list-style-type: none"> • The December 20th annual meeting. We may meet prior to the annual meeting to present the audits. • The NADO/ARC 2024 conference tentatively will be held March 10th – 13th, 2024 in Washington, D.C. These dates depend on the congressional calendar.
	<p style="text-align: center;">REGIONAL PARTNERS CHAIRMAN RANDY HEADY</p>
<p>DISCUSSION</p>	<p>Chairman Randy Heady asked for updates from the regional partners.</p> <ul style="list-style-type: none"> • Josh Wilkerson with USDA Rural Development advised that as of October 1st USDA is in the new 2024 fiscal year. Interest rates have increased as of October 1st. The water and environmental programs increased to 3.125 and

<p>DISCUSSION</p>	<p>the community facilities program increased to 3.75. USDA is actively looking for projects for the loan and grant programs. If there are projects for this year or next year contact Mr. Wilkerson.</p> <ul style="list-style-type: none"> • Robert Becker with the Tennessee Department of Environment and Conservation advised that Tennessee State Parks is receiving comments on the comprehensive state system wide plan. Tennessee State Parks will be hosting 53 public hearings across the state. If more information is needed contact Mr. Becker. • Jennie Spurlock with Congressman John Rose’s office reported we are receiving phone calls and busy trying to appoint a Speaker of the House. District Director Rebecca Foster was instrumental in assisting some people a safe passage out of Israel. • Blake Neeley with Senator Marsha Blackburn’s office reported Senator Blackburn is working with colleagues to make sure we end the six-billion-dollar payment to Iran. If anyone knows of someone that is in Israel refer them to Senator Blackburn’s office. The office has redrawn the field representatives map and we will be gaining an Upper Cumberland focus field rep in the near future. Blake will no longer cover Putnam and Overton counties but will cover White, Warren, and Van Buren counties. • Michelle Price with the Tennessee State Fire Marshal’s office announced that the State Fire Marshal’s office is getting ready to kickoff the volunteer fire fighter education equipment training grant. The grant program has been in effect for three years and we have given out \$6.1 million in grant funds. This year there will be \$10 million available statewide. The total is broken down evenly into the three grand divisions. Upper Cumberland will be competing against the Middle Tennessee area for \$3.3 million and there is no local match. The grant process is kicking off on November 1st and will be open for the month of November. There will be a webinar on Monday night, November 6th, at 6:00 p.m. to walk everyone through the application. The grant covers anything equipment. It doesn’t cover anything with a motor, no buildings, no vehicles but anything else is an eligible item. <p>Mrs. Price announced that a rescue grant will be available in January, 2024. There is no local match for the grant. Fire departments that provide both fire and rescue services are eligible to apply as long as they did not receive any funds in the first round.</p>
	<p>OLD BUSINESS CHAIRMAN RANDY HEADY</p>
<p>DISCUSSION</p>	<p>No old business was presented for discussion.</p>
	<p>NEW BUSINESS CHAIRMAN RANDY HEADY</p>
<p>DISCUSSION/ ACTION</p>	<p>Chairman Randy Heady announced that he would like to ask for volunteers to serve on the nomination committee to appoint officers for FY 2024. The committee will present recommendations to the full board at the annual meeting. The meeting will be held via Zoom. Chairman Heady appointed Greg Mitchell, Matt Adcock, and Jerry Lowery to serve on the committee.</p>
	<p>PUBLIC COMMENTS CHAIRMAN RANDY HEADY</p>
<p>DISCUSSION</p>	<p>Executive Director Mark Farley asked the board for recommendations for Legislator of the Year. The legislators will be honored at the December annual</p>

ACTION	meeting. A motion was made to nominate Senator Ken Yager.	
	<u>Motion to Approve</u> Motion made by: Jimmy Johnson Motion seconded by: Steve Jones	
ACTION	A motion was made to nominate Representative Michael Hale.	
ACTION	<u>Motion to Approve</u> Motion made by: Jeff Mason Motion seconded by: David Sullivan Chairman Randy Heady asked for other nominations. Nomination ceased. Motions carried unanimously.	
	ADJOURN	CHAIRMAN RANDY HEADY
ACTION	Chairman Randy Heady advised that he would accept a motion to adjourn. <u>Motion to Adjourn:</u> Motion made by: Jimmy Johnson Motion seconded by: Randy Porter The UCDD Executive Committee voted unanimously to adjourn the October 18th, 2023 meeting.	
CONCLUSION 9:37 a.m.		

Randy Heady, Chairman

Jimmy Johnson, Secretary

**Upper Cumberland Human Resource Agency
Executive Committee Meeting**

DRAFT MINUTES	OCTOBER 18, 2023	9:38 A.M.	COOKEVILLE, TN
MEETING CALLED BY	Chairman Randy Heady		
TYPE OF MEETING	UCHRA Executive Committee Meeting		
FACILITATOR	Chairman Randy Porter		
NOTE TAKER	Sherry Thurman		
MEMBERS PRESENT	Greg Mitchell, Dale Reagan, Allen Foster, Matt Adcock, Jimmy Johnson, Randy Heady, Lloyd Williams, Steve Jones, Steven Barlow, Stephen Bilbrey, Sam Gibson, Randy Porter, Jeff Mason, John Potts, David Sullivan, Terry Bell, Jerry Lowery		
MEMBERS ABSENT	Josh Miller, Laurin Wheaton, Ryle Chastain, Denny Robinson, Representative Cameron Sexton, Senator Paul Bailey		
	CALL TO ORDER	CHAIRMAN RANDY HEADY	
CALL TO ORDER	Chairman Randy Heady called the meeting to order.		
	ROLL CALL		
ROLLCALL	Sherry Thurman called the roll and the attendance is recorded above. There was a quorum of the committee members present.		
	APPROVAL OF CONSENT AGENDA	CHAIRMAN RANDY HEADY	
DISCUSSION	<p>Chairman Randy Heady advised that the consent agenda consist of the following:</p> <ul style="list-style-type: none"> • Executive Committee Meeting Minutes – August 16, 2023 • Policy Council Report <p>A motion was made to approve the Consent Agenda.</p>		
ACTION	<p><u>Motion to Approve</u> Motion made by: Jeff Mason Motion seconded by: Greg Mitchell Chairman Randy Heady asked for discussion or comments on the motion. Motion carried unanimously.</p>		
	UCHRA FINANCIAL REPORT	GINGER STOUT, FINANCE DIRECTOR	
DISCUSSION	<p>Ginger Stout presented the UCHRA financial report for July 1, 2023 through August 31, 2023.</p> <p>A motion was made to approve the financial report.</p>		
ACTION	<p><u>Motion to Approve</u> Motion made by: Randy Porter Motion seconded by: Steve Jones</p>		

ACTION	Chairman Randy Heady asked for discussion or comments on the motion. Motion carried unanimously.
	VAN BUREN COUNTY HEAD START REPORT MARK FARLEY, EXECUTIVE DIRECTOR
DISCUSSION	<p>Executive Director Mark Farley presented and discussed the agenda items for the Van Buren County Head Start Program.</p> <ol style="list-style-type: none"> a. June Financial Reports <ul style="list-style-type: none"> • Final Budget • Monthly Activity Report • Credit Card Report • In-Kind Report b. Department of Health and Human Services Notice of Award c. Fall 2023-2024 Executive Summary – Strengths, Needs and Interest Parent Survey d. Grievance Complaint Policy e. Caring for Our Children Basics Health and Safety Foundation for Early Care and Education <p>A motion was made to approve the Van Buren Head Start Report.</p>
ACTION	<p><u>Motion to Approve</u> Motion made by: Dale Reagan Motion seconded by: David Sullivan</p> <p>Chairman Randy Heady asked for discussion or comments on the motion. Motion carried unanimously.</p>
	CSBG UPDATE LANELLE GODSEY, DEPUTY DIRECTOR/ COMMUNITY SERVICES DIRECTOR
DISCUSSION	<p>LaNelle Godsey gave an update on the CSBG program.</p> <ul style="list-style-type: none"> • The dashboards for July, August and September, 2023 were presented. In September, services started dropping due to utilizing all the funds. October 1st started a new program year for the majority of the programs. We have been busy serving clients with LIHEAP and will continue to stay busy until the end of the year. • UCHRA received noticed from the state that the agency will be receiving ten trucks of food by the end of the year. UCHRA’s warehouse cannot hold this amount of food. The agency is planning to have mega distribution events in all the counties in November and December. The events will be held on the same dates and times of the regular commodities event. The agency commodity truck will not hold enough food for the distribution events. We wanted to ask the board to help us find someone in each county that could provide a truck with a liftgate or forklift to be used to take the food from the UCHRA warehouse to the county event. We reached out to Senator Paul Bailey and he can potentially help with White, Putnam, Van Buren, Cumberland, Warren, and Smith counties. LaNelle, Sherry Bilbrey or the County Coordinator will be reaching out to everyone to see of ways we can get the food to each county event.

	ACTION ITEMS	CHAIRMAN RANDY HEADY
	a. FY 2024 UCHRA Governing Board	
DISCUSSION	<p>Executive Director Mark Farley advised that the City Mayors voted and selected the City Mayors that will serve on the UCHRA Governing Board for 2024. The board members are: North Region – Laurin Wheaton, Mayor of Cookeville and Lloyd Williams, Mayor of Gainesboro; West Region – John Potts, Mayor of Gordonsville and Josh Miller, Mayor of Smithville; and the South Region – Alisa Farmer, Mayor of Spencer and Jerry Lowery, Mayor of Sparta.</p> <p>A motion was made to approve the Actions Items as presented.</p>	
ACTION	<p><u>Motion to Approve</u> Motion made by: Randy Porter Motion seconded by: David Sullivan</p> <p>Chairman Randy Heady asked for discussion or comments on the motion.</p> <p>Motion carried with a roll call vote. Sixteen members voted yes and one member not present for the vote.</p>	
	PROGRAM UPDATES	MARK FARLEY, EXECUTIVE DIRECTOR
DISCUSSION	<p>Executive Director Mark Farley advised that the past couple of years the agency has been very involved in the Empower Upper Cumberland and with our core partners. The Tennessee Department of Human Services and Commissioner Clarence Carter held a Fatherhood Conference a couple weeks ago. The state is getting ready to roll out a series of grants and programs trying to get fathers back involved in their homes. Some of the surplus from the TANIF dollars may be used for the program. There are four components of their initiative that they will be rolling out. At the end of the year or the start of 2024, DHS would like to roll out three grant programs. They want to build programs across the state to address the lack of fathers in the homes; conduct a messaging campaign; and do research. We have started forming partnerships to possibly apply for the funding when announced. If anyone knows of any groups or nonprofits that have tried to do the fatherhood initiative or is interested have them contact us.</p> <p>Executive Director Mark Farley advised that the transportation department is getting ready to kickoff new software. For the next few months there may be some disruptions in service but we are confident once the new software is in place it will be simpler.</p> <p>Holly Montooth gave an update on the new Ecolane software. The new software will optimize routes and schedules, reduce wait time and ensure timely pickups for the rider. Staff will be trained November 6th – 9th and it will be implemented the following week.</p> <p>Tyler Asher introduced Brooke McDonald, new employee with the Small Business Development Center. Jodi Pitts will be working in a different role with the intern program with Tennessee Tech.</p>	
	EXECUTIVE DIRECTOR REPORT	MARK FARLEY, EXECUTIVE DIRECTOR
DISCUSSION	No executive director report was presented for discussion.	

	OLD BUSINESS	CHAIRMAN RANDY HEADY
DISCUSSION	No old business was presented for discussion.	
	NEW BUSINESS	CHAIRMAN RANDY HEADY
DISCUSSION	No new business was presented for discussion.	
	PUBLIC COMMENTS	CHAIRMAN RANDY HEADY
DISCUSSION	There were no public comments presented.	
	ADJOURN	CHAIRMAN RANDY HEADY
DISCUSSION	Chairman Randy Heady advised that he would accept a motion to adjourn.	
ACTION	<p><u>Motion to Adjourn:</u> Motion made by: Steve Jones Motion seconded by: Jimmy Johnson</p> <p>The UCHRA Executive Committee voted unanimously to adjourn the October 18, 2023 meeting.</p>	
CONCLUSION 9:54 a.m.		

Randy Heady, Chairman

Sam Gibson, Secretary

**Upper Cumberland Development District | Upper Cumberland Human Resource Agency |
Cumberland Area Investment Corporation
Board of Directors Annual Meeting**

DRAFT MINUTES	DECEMBER 21, 2022	11:00 A.M.	UPPER CUMBERLAND DEVELOPMENT DISTRICT COOKEVILLE, TN
MEETING CALLED BY	Chairman Randy Heady		
TYPE OF MEETING	UCDD/CAIC/UCHRA Board of Directors Annual Meeting		
FACILITATOR	Chairman Randy Heady		
NOTE TAKER	Sherry Thurman		

AGENDA TOPICS

11:00 A.M.	WELCOME CALL TO ORDER	CHAIRMAN RANDY HEADY
DISCUSSION	<p>Chairman Randy Heady welcomed everyone to the board of directors annual meeting.</p> <p>Chairman Randy Heady called the meeting to order.</p>	
	INTRODUCTIONS	MARK FARLEY, EXECUTIVE DIRECTOR
DISCUSSION	<p>Executive Director Mark Farley called the roll for the board of directors.</p> <p>Board members present for the meeting: Dale Reagan, Doug Young, Allen Foster, Ethan Hadley, Matt Adcock, Josh Miller, Jimmy Johnson, Randy Heady, Lloyd Williams, Steve Jones, Sam Gibson, Randy Porter, John Martin, Laurin Wheaton, Amy New, Jeff Mason, John Potts, David Sullivan, Alisa Farmer, Terry Bell, Trent Prater, Sue Anderson, Marvin Lusk, Don Alexander, Denny Robinson, Jerry Lowery, Rodger McCann, Representative Cameron Sexton, Senator Paul Bailey.</p> <p>Executive Director Mark Farley introduced James Dunn, Executive Director of the Tennessee Commission on Aging and Disability.</p> <p>Mr. Dunn thanked the legislators for their support of the aging programs. He advised that the Monterey Senior Center was one of the centers that applied for a statewide aging grant. Mr. Dunn presented an \$8,000 check to Bridgette Delk with the Monterey Senior Center.</p> <p>Executive Director Mark Farley presented Ms. Delk with a plaque for the 2022 Senior Center of the Year.</p>	
	EXECUTIVE DIRECTOR REPORT	MARK FARLEY, EXECUTIVE DIRECTOR
DISCUSSION	Executive Director Mark Farley introduced and recognized the regional partners, Policy Council, and the Upper Cumberland legislators for all their	

DISCUSSION	<p>work throughout the year.</p> <p>Executive Director Mark Farley presented the FY 2021-2022 UCDD/UCHRA Annual Report to the board.</p> <p>Executive Director Mark Farley advised that the 2021-2022 audit was presented to the board earlier today which showed that the Upper Cumberland Development District and the Upper Cumberland Human Resource Agency are in excellent financial shape.</p> <p>Executive Director Mark Farley highlighted some of the things the agencies are doing across the region:</p> <ul style="list-style-type: none"> • Embracing a new mindset for reducing poverty – Empower Upper Cumberland • Increasing our substance abuse resources • Providing alternatives – Three-day reporting centers in Smith, Warren and Putnam counties. • More responsive transportation options • Stronger commitment to vulnerable populations • Record Community Development Investments • Setting Business Development Best Practices
	<p>PRESENTATION TO DR. MYRA WEST WHITE COUNTY EXECUTIVE DENNY ROBINSON</p>
DISCUSSION	<p>Denny Robinson, White County Executive recognized and presented an award to Dr. Myra West for her service to the region.</p>
	<p>RECOGNITIONS MARK DUDNEY</p>
DISCUSSION	<p>Mark Dudney announced the 2022 awards for the communities, winners of the local and statewide rodeo competition, and the UCDD/UCHRA employees of the year.</p> <p><u>Housing Complex of the Year</u> Fairgrounds Apartments in Fentress County</p> <p><u>Community of the Year</u> Cumberland County</p> <p><u>2022 Rodeo Winners</u> Joe Bitter - Maintenance at the UCHRA Rodeo and 2nd place at the Tennessee Public Transportation Association Lisa Woodard – 1st place Cutaway at the local rodeo Billy Gilbert – 1st place van division at the local rodeo Johnny Maynard – 3rd place Tennessee Public Transportation Association</p> <p><u>Employees of the Year</u> Mary Harris, UCDD/UCHRA Administrative Services Sarah Martin, Area Agency on Aging and Disability, UCDD</p>

DISCUSSION	<p>Penny Hix, Clay County, UCHRA Heather Dragon, Community Intervention, UCHRA Teresa Kemper, Community Intervention, UCHRA Linda Barker, Community Services, UCHRA Kathy Dodd, DeKalb County, UCHRA Tyler Asher, Economic Development, UCDD Amy Reels, Housing Services, UCDD Leanne Payne, Jackson County, UCHRA Misty Lytle, Macon County, UCHRA Sue Brown, Overton County, UCHRA Silas Stoddart, Planning and Community Development, UCDD Deanne Emmons, Public Transportation, UCHRA Laura Haynes, Public Transportation, UCHRA Melissa Haney, Putnam County, UCHRA Marcia Riddle, Relative Caregiver, UCDD Rebecca Acre, Warren County, UCHRA</p> <p>Executive Director Mark Farley presented special awards to the following employees: <u>Special Awards</u> James Gribble, 2022 UC Spirit Award Sherry Bilbrey, Rebecca Harris Diamond Award</p>
	<p>GUEST SPEAKER CHAIRMAN RANDY HEADY THE HONORABLE CAMERON SEXTON, SPEAKER OF THE HOUSE</p>
DISCUSSION	<p>Chairman Randy Heady presented Cameron Sexton, Speaker of the House with the 2022 Legislator of the Year Award.</p> <p>Speaker Cameron Sexton thanked the legislative body for their work for the State of Tennessee.</p> <p>Speaker Sexton gave an update on legislative items for 2023:</p> <ul style="list-style-type: none"> • F&E taxes for small businesses • roads, infrastructure and rail • Third Grade Retention Bill • Increasing the age for children starting kindergarten • State Shared Sales Tax.
	<p>WISH YOU WERE HERE SEGMENT CHAIRMAN RANDY HEADY</p>
DISCUSSION	<p>Tommy Lee advised that Wish You Were Here television series was a partnership with the Upper Cumberland Development District, WCTE, Tennessee Tech Center for Rural Innovation, Upper Cumberland Tourism Association, and the Tennessee Department of Tourism. The purpose of the series was to bring people into the region and convince them to spend money. Season 1 consisted of eight episodes that covered over forty locations across the Upper Cumberland region. Each county was featured twice during Season</p>

DISCUSSION	<p>1. The first season was funded by the Economic Development Administration. The season finale will air on Thursday, December 22nd, at 7:00 p.m., on WCTE. There will be a second season in 2023 and it will be funded by the United States Department of Agriculture.</p> <p>Chairman Randy Heady thanked the UCDD and UCHRA for all that they do for the counties.</p>	
	MEETING ADJOURN	CHAIRMAN RANDY HEADY
DISCUSSION	Chairman Randy Heady asked for a motion to adjourn.	
ACTION	<p><u>Motion to Adjourn:</u> Motion made by: Randy Porter Motion seconded by: Matt Adcock</p> <p>The board of directors voted unanimously to adjourn.</p>	
12:03 P.M.	MEETING ADJOURNED	CHAIRMAN RANDY HEADY

Chairman Randy Heady

Jimmy Johnson, Secretary

Upper Cumberland Human Resource Agency | Upper Cumberland Development District |
Cumberland Area Investment Corporation
Board of Directors Annual Meeting

DRAFT MINUTES	DECEMBER 21, 2022	11:00 A.M.	UPPER CUMBERLAND DEVELOPMENT DISTRICT COOKEVILLE, TN
MEETING CALLED BY	Chairman Randy Heady		
TYPE OF MEETING	UCDD/CAIC/UCHRA Board of Directors Annual Meeting		
FACILITATOR	Chairman Randy Heady		
NOTE TAKER	Sherry Thurman		

AGENDA TOPICS

11:00 A.M.	WELCOME CALL TO ORDER	CHAIRMAN RANDY HEADY
DISCUSSION	<p>Chairman Randy Heady welcomed everyone to the board of directors annual meeting.</p> <p>Chairman Randy Heady called the meeting to order.</p>	
	INTRODUCTIONS	MARK FARLEY, EXECUTIVE DIRECTOR
DISCUSSION	<p>Executive Director Mark Farley called the roll for the board of directors.</p> <p>Board members present for the meeting: Dale Reagan, Doug Young, Allen Foster, Ethan Hadley, Matt Adcock, Josh Miller, Jimmy Johnson, Randy Heady, Lloyd Williams, Steve Jones, Sam Gibson, Randy Porter, John Martin, Laurin Wheaton, Amy New, Jeff Mason, John Potts, David Sullivan, Alisa Farmer, Terry Bell, Trent Prater, Sue Anderson, Marvin Lusk, Don Alexander, Denny Robinson, Jerry Lowery, Rodger McCann, Representative Cameron Sexton, Senator Paul Bailey.</p> <p>Executive Director Mark Farley introduced James Dunn, Executive Director of the Tennessee Commission on Aging and Disability.</p> <p>Mr. Dunn thanked the legislators for their support of the aging programs. He advised that the Monterey Senior Center was one of the centers that applied for a statewide aging grant. Mr. Dunn presented an \$8,000 check to Bridgette Delk with the Monterey Senior Center.</p> <p>Executive Director Mark Farley presented Ms. Delk with a plaque for the 2022 Senior Center of the Year.</p>	
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DISCUSSION	<p>work throughout the year.</p> <p>Executive Director Mark Farley presented the FY 2021-2022 UCDD/UCHRA Annual Report to the board.</p> <p>Executive Director Mark Farley advised that the 2021-2022 audit was presented to the board earlier today which showed that the Upper Cumberland Development District and the Upper Cumberland Human Resource Agency are in excellent financial shape.</p> <p>Executive Director Mark Farley highlighted some of the things the agencies are doing across the region:</p> <ul style="list-style-type: none"> • Embracing a new mindset for reducing poverty – Empower Upper Cumberland • Increasing our substance abuse resources • Providing alternatives – Three-day reporting centers in Smith, Warren and Putnam counties. • More responsive transportation options • Stronger commitment to vulnerable populations • Record Community Development Investments • Setting Business Development Best Practices
	<p>PRESENTATION TO DR. MYRA WEST WHITE COUNTY EXECUTIVE DENNY ROBINSON</p>
DISCUSSION	<p>Denny Robinson, White County Executive recognized and presented an award to Dr. Myra West for her service to the region.</p>
	<p>RECOGNITIONS MARK DUDNEY</p>
DISCUSSION	<p>Mark Dudney announced the 2022 awards for the communities, winners of the local and statewide rodeo competition, and the UCDD/UCHRA employees of the year.</p> <p><u>Housing Complex of the Year</u> Fairgrounds Apartments in Fentress County</p> <p><u>Community of the Year</u> Cumberland County</p> <p><u>2022 Rodeo Winners</u> Joe Bitter - Maintenance at the UCHRA Rodeo and 2nd place at the Tennessee Public Transportation Association Lisa Woodard – 1st place Cutaway at the local rodeo Billy Gilbert – 1st place van division at the local rodeo Johnny Maynard – 3rd place Tennessee Public Transportation Association</p> <p><u>Employees of the Year</u> Mary Harris, UCDD/UCHRA Administrative Services Sarah Martin, Area Agency on Aging and Disability, UCDD</p>

DISCUSSION	<p>Penny Hix, Clay County, UCHRA Heather Dragon, Community Intervention, UCHRA Teresa Kemper, Community Intervention, UCHRA Linda Barker, Community Services, UCHRA Kathy Dodd, DeKalb County, UCHRA Tyler Asher, Economic Development, UCDD Amy Reels, Housing Services, UCDD Leanne Payne, Jackson County, UCHRA Misty Lytle, Macon County, UCHRA Sue Brown, Overton County, UCHRA Silas Stoddart, Planning and Community Development, UCDD Deanne Emmons, Public Transportation, UCHRA Laura Haynes, Public Transportation, UCHRA Melissa Haney, Putnam County, UCHRA Marcia Riddle, Relative Caregiver, UCDD Rebecca Acre, Warren County, UCHRA</p> <p>Executive Director Mark Farley presented special awards to the following employees: <u>Special Awards</u> James Gribble, 2022 UC Spirit Award Sherry Bilbrey, Rebecca Harris Diamond Award</p>
	<p>GUEST SPEAKER CHAIRMAN RANDY HEADY THE HONORABLE CAMERON SEXTON, SPEAKER OF THE HOUSE</p>
DISCUSSION	<p>Chairman Randy Heady presented Cameron Sexton, Speaker of the House with the 2022 Legislator of the Year Award.</p> <p>Speaker Cameron Sexton thanked the legislative body for their work for the State of Tennessee.</p> <p>Speaker Sexton gave an update on legislative items for 2023:</p> <ul style="list-style-type: none"> • F&E taxes for small businesses • roads, infrastructure and rail • Third Grade Retention Bill • Increasing the age for children starting kindergarten • State Shared Sales Tax.
	<p>WISH YOU WERE HERE SEGMENT CHAIRMAN RANDY HEADY</p>
DISCUSSION	<p>Tommy Lee advised that Wish You Were Here television series was a partnership with the Upper Cumberland Development District, WCTE, Tennessee Tech Center for Rural Innovation, Upper Cumberland Tourism Association, and the Tennessee Department of Tourism. The purpose of the series was to bring people into the region and convince them to spend money. Season 1 consisted of eight episodes that covered over forty locations across the Upper Cumberland region. Each county was featured twice during Season</p>

DISCUSSION	<p>1. The first season was funded by the Economic Development Administration. The season finale will air on Thursday, December 22nd, at 7:00 p.m., on WCTE. There will be a second season in 2023 and it will be funded by the United States Department of Agriculture.</p> <p>Chairman Randy Heady thanked the UCDD and UCHRA for all that they do for the counties.</p>	
	MEETING ADJOURN	CHAIRMAN RANDY HEADY
DISCUSSION	Chairman Randy Heady asked for a motion to adjourn.	
ACTION	<p><u>Motion to Adjourn:</u> Motion made by: Randy Porter Motion seconded by: Matt Adcock</p> <p>The board of directors voted unanimously to adjourn.</p>	
12:03 P.M.	MEETING ADJOURNED	CHAIRMAN RANDY HEADY

Chairman Randy Heady

Sam Gibson, Secretary