

**Upper Cumberland Development District  
Executive Committee Meeting**

<b>MINUTES</b>	<b>AUGUST 18, 2021</b>	<b>10:00 A.M.</b>	<b>COOKEVILLE, TN</b>
<b>MEETING CALLED BY</b>	Chairman Randy Heady		
<b>TYPE OF MEETING</b>	UCDD Executive Committee Meeting		
<b>FACILITATOR</b>	Chairman Randy Heady		
<b>NOTE TAKER</b>	Sherry Thurman		
<b>MEMBERS PRESENT</b>	Tim Stribling, Josh Miller, Randy Heady, Lloyd Williams, Steve Jones, Jerry Wilmore, Ben Danner, Carey Garner, Sam Gibson, Jeff Mason, Sarah Marie Smith, Jimmy Haley, Marvin Lusk, Denny Robinson		
<b>MEMBERS ABSENT</b>	Brent Bush, Andy Duggin, Dale Reagan, Luke Collins, Allen Foster, James Mayberry, Harvey Stowers, Curtis Hayes, Randy Porter, Ricky Shelton, Greg Wilson, Mickey Robinson, Ryle Chastain, Jeff Young, Representative Cameron Sexton, Senator Paul Bailey		
<b>CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE</b>		<b>CHAIRMAN RANDY HEADY</b>	
<b>CALL TO ORDER</b>	Chairman Randy Heady called the meeting to order.		
<b>PRAYER</b>	Vice Chairman Jeff Mason opened the meeting with prayer.		
<b>PLEDGE OF ALLEGIANCE</b>	The Pledge of Allegiance was cited.		
<b>ROLL CALL</b>			
<b>ROLLCALL</b>	Sherry Thurman called the roll and the attendance is recorded above. There was a quorum of the committee members present.		
<b>APPROVAL OF CONSENT AGENDA</b>		<b>CHAIRMAN RANDY HEADY</b>	
<b>DISCUSSION</b>	<p>Chairman Randy Heady advised that the consent agenda consist of the following:</p> <ul style="list-style-type: none"> <li>• Executive Committee Meeting Minutes – June 16, 2021</li> <li>• Statutory Bonds <ul style="list-style-type: none"> <li>• Mark Farley, Executive Director</li> <li>• Ginger Stout, Finance Director</li> </ul> </li> </ul> <p>A motion was made to approve the Consent Agenda.</p>		
<b>ACTION</b>	<p><b><u>Motion to Approve</u></b>  Motion made by: Jimmy Haley  Motion seconded by: Ben Danner  Chairman Randy Heady asked for discussion or comments on the motion.  Motion carried unanimously.</p>		

	<b>UCDD FINANCIAL REPORT</b>	<b>GINGER STOUT, FINANCE DIRECTOR</b>
<b>DISCUSSION</b>	<p>Ginger Stout presented the July 1, 2020 through June 30, 2021 financial report for Upper Cumberland Development District.</p> <p>A motion was made to approve the financial report.</p>	
<b>ACTION</b>	<p><b><u>Motion to Approve</u></b>          Motion made by: Steve Jones          Motion seconded by: Jimmy Haley          Motion carried unanimously.</p>	
	<b>ACTION ITEMS</b>	<b>CHAIRMAN RANDY HEADY</b>
	<p><b>A. Resolution 21-8-1</b>  <b>B. Resolution 21-8-2</b></p>	
<b>DISCUSSION</b>	<p>Executive Director Mark Farley presented two resolutions for discussion and approval.</p> <ul style="list-style-type: none"> <li>• Resolution 21-8-1              Executive Director Mark Farley advised that the City of Cookeville is requiring commercial clients whose monthly electric usage is anticipated to exceed five thousand kilowatt hours or gas customers whose monthly usage exceeds \$500 provide an irrevocable letter of credit for the utility service. The UCDD is requesting to acquire the letter of credit from One Bank of Tennessee totaling \$3,950.00.</li> <li>• Resolution 21-8-2              The UCDD operates and maintains a fleet of vehicles. Several of these vehicles are aging out. The agency is requesting to lease/purchase four Ford Escapes from Ford Credit at a cost of \$22,998.00 each; terms will be for three years with monthly payments of \$2,814.96; with an underwriting fee of \$545.00.</li> </ul> <p>A motion was made to approve Resolution 21-8-1 and Resolution 21-8-2.</p>	
<b>ACTION</b>	<p><b><u>Motion to Approve</u></b>          Motion made by: Tim Stribling          Motion seconded by: Sarah Marie Smith          Chairman Randy Heady asked for discussion on the motion.          Motion carried with a roll call vote. 15 board members voted yes.</p>	
	<b>PROGRAM UPDATES</b>	<b>EXECUTIVE DIRECTOR MARK FARLEY</b>
<b>DISCUSSION</b>	<p>Chuck Sutherland, Director of Informatics, gave an overview of the TACIR report. Chuck will be contacting everyone to gather information for a new series of reports.</p> <p>Executive Director Mark Farley advised that Chuck has been working on the dashboards for the region. If anyone would like to see the services provided in each county, you can visit the UCDD webpage under the dashboard tab. If anyone is needing any mapping projects contact Chuck.</p> <p>Holly Williams, UCDD/AAAD Director, announced that there will be an</p>	

<b>DISCUSSION</b>	<p>opportunity for the senior centers to apply for a \$5,000 competitive statewide grant. There are 181 senior centers across the State of Tennessee, but, there will only be eighty grants awarded this fiscal year. The focus will be on distressed counties across the state.</p> <p>Mrs. Williams announced that the agency will start setting up the telehealth stations with installation beginning on August 30th. The stations will be installed first in senior centers in Putnam County - Cookeville, Algood, Overton County, and Pickett County. The remainder of the counties that wanted the telehealth stations will continue to be set up and the last ones will be installed on September 20<sup>th</sup>.</p> <p>Executive Director Mark Farley gave an update on the following:</p> <ul style="list-style-type: none"> <li>• Senator Paul Bailey is hosting the Comptroller's office, at the UCDD, on September 23<sup>rd</sup>, to discuss and answer questions on the American Rescue Plan.</li> <li>• The census numbers came out last week. There were three counties and fourteen cities that showed a loss in population. Some counties need to be thinking about special census. The UCDD is the certifying agency for the state. The Development District cannot do the special census for the counties.</li> <li>• The unemployment numbers are picking up and the sales tax numbers are dropping.</li> <li>• The Tennessee Department of Economic &amp; Community Development and the Tennessee Department of Human Services is working to develop a grant for child care. The departments have allocated over a million dollars to Upper Cumberland. There are four counties that have very little or no license daycares. Pickett, Van Buren have none and Jackson, Clay have one each. If there is anyone in your communities looking to provide license daycare this is an opportunity for them.</li> <li>• The state sent a workforce task group to Fentress and Clay counties to look at the workforce participation numbers. The group is trying to raise the workforce participation rate across the State of Tennessee. Currently the states workforce participation rate for 16 years and up is 60%. The Upper Cumberland region falls well below the 60% rate. Macon County has the highest rate in the Upper Cumberland with 58.7% of the adult population in the workforce. Van Buren county has the lowest rate at 42.4%.</li> <li>• Fentress and Jackson counties rolled off the distressed list. Currently, the Upper Cumberland region has one distressed community.</li> <li>• The Pea Ridge loan in Clay County went into bankruptcy. An online auction has been scheduled for September 7-30, 2021 with Tayes Auction Company.</li> </ul>
	<p style="text-align: center;"><b>REGIONAL PARTNERS</b> <span style="float: right;"><b>CHAIRMAN RANDY HEADY</b></span></p>
<b>DISCUSSION</b>	<p>Chairman Randy Heady introduced the regional partners attending.</p> <ul style="list-style-type: none"> <li>• Angelia Regitko with the Tennessee Department of Economic &amp; Community Development announced that she and Cody are back in</li> </ul>

<b>DISCUSSION</b>	<p>the communities.</p> <ul style="list-style-type: none"> <li>• Tara Wohlgemuth with the Tennessee Department of Environment and Conservation advised that the state received \$3.7 billion for the American Rescue Plan and one billion will be given to TDEC to distribute to the communities. It will be a noncompetitive formula-based grant that TDEC will be administering. TDEC will have a draft plan in September and everyone will be able to provide public comments.</li> <li>• Ranata Mattison with the Tennessee Housing Development Agency announced that applications will be taken for the Community Development loans up to \$500,000. The applications will be due October 8<sup>th</sup>. THDA will hold two webinars on August 20<sup>th</sup> and the 26<sup>th</sup> on the application process. There are COVID relief funds still available to communities. The eviction process has begun. THDA has developed a relationship with legal aid to try to assist individuals that are going through the eviction process.</li> <li>• Shirley Pond with Congressman Scott Desjarlais office announced that Congress is currently in recess. The House will be in session on August 23<sup>rd</sup> due to the Infrastructure Bill. The passport offices are 3-4 months behind. If individuals are traveling out of the country, advise them to check their passports.</li> <li>• Tanner Cox and Bonnie Warren with Senator Bill Hagerty's office advised that Senator Hagerty took a strong stand on the Infrastructure Bill but it passed the Senate. Staff has been busy trying to get interpreters and others back from Afghanistan.</li> <li>• Kelly Puckett with Senator Marsha Blackburn's office announced that Senator Blackburn is traveling to the communities. Senator Blackburn was a strong no on the Infrastructure Bill due to the bill not having enough hard infrastructure in the bill. Staff is assisting several families in Afghanistan and Haiti.</li> <li>• Stephanie Weeks with Tennessee Department of Children's Services gave an update on the need for foster parents in the Upper Cumberland region.</li> <li>• Elliott Jetton and Matt Callahan gave a presentation on how the Perfection Group could partner with the counties and cities.</li> <li>• Jenny Spurlock with Congressman John Rose's office announced that staff has been working with individuals on passports, social security, disabilities, etc.</li> </ul> <p>Tommy Lee announced that interim reports for the American Rescue Plan are due August 31<sup>st</sup>. The reports are due whether any funds have been spent.</p>
	<p><b>OLD BUSINESS</b> <span style="float: right;"><b>CHAIRMAN RANDY HEADY</b></span></p>
<b>DISCUSSION</b>	No old business was presented for discussion.
	<p><b>NEW BUSINESS</b> <span style="float: right;"><b>CHAIRMAN RANDY HEADY</b></span></p>
<b>DISCUSSION</b>	No new business was presented for discussion.
	<p><b>PUBLIC COMMENTS</b> <span style="float: right;"><b>CHAIRMAN RANDY HEADY</b></span></p>

<b>DISCUSSION</b>	There were no public comments presented.	
	<b>ADJOURN</b>	<b>CHAIRMAN RANDY HEADY</b>
<b>ACTION</b>	Chairman Randy Heady advised that he would accept a motion to adjourn. <u><b>Motion to Adjourn:</b></u> Motion made by: Denny Robinson Motion seconded by: Ben Danner  The UCDD Executive Committee voted unanimously to adjourn the August 18, 2021 meeting.	
<b>CONCLUSION</b> 10:46 a.m.		

  
 Randy Heady, Chairman

  
 Jimmy Johnson, Secretary