

**Upper Cumberland Development District  
Executive Committee Meeting**

<b>MINUTES</b>	<b>APRIL 20, 2022</b>	<b>10:00 A.M.</b>	<b>COOKEVILLE, TN</b>
<b>MEETING CALLED BY</b>	Chairman Randy Heady		
<b>TYPE OF MEETING</b>	UCDD Executive Committee Meeting		
<b>FACILITATOR</b>	Chairman Randy Heady		
<b>NOTE TAKER</b>	Sherry Thurman		
<b>MEMBERS PRESENT</b>	Dale Reagan, Allen Foster, James Mayberry, Tim Stribling, Jimmy Johnson, Randy Heady, Lloyd Williams, Steve Jones, Ben Danner, Curtis Hayes, Carey Garner, Randy Porter, Jeff Mason, Sarah Marie Smith, Ryle Chastain, Marvin Lusk, Denny Robinson		
<b>MEMBERS ABSENT</b>	Brent Bush, Andy Duggin, Luke Collins, Josh Miller, Harvey Stowers, Jerry Wilmore, Sam Gibson, Ricky Shelton, Greg Wilson, Mickey Robinson, Jimmy Haley, Jeff Young, Representative Cameron Sexton, Senator Paul Bailey		
	<b>CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE</b>		<b>CHAIRMAN RANDY HEADY</b>
<b>CALL TO ORDER</b>	Chairman Randy Heady called the meeting to order.		
<b>PRAYER</b>	Clay County Mayor Dale Reagan opened the meeting with prayer.		
<b>PLEDGE OF ALLEGIANCE</b>	The Pledge of Allegiance was cited.		
	<b>ROLL CALL</b>		
<b>ROLLCALL</b>	Sherry Thurman called the roll and the attendance is recorded above. There was a quorum of the committee members present.		
	<b>APPROVAL OF CONSENT AGENDA</b>		<b>CHAIRMAN RANDY HEADY</b>
<b>DISCUSSION</b>	<p>Chairman Randy Heady advised that the consent agenda consist of the following:</p> <ul style="list-style-type: none"> <li>• Executive Committee Meeting Minutes – February 16, 2022</li> <li>• Statutory Bonds <ul style="list-style-type: none"> <li>• Randy Heady</li> <li>• Randy Porter</li> </ul> </li> <li>• Performance Evaluation and Audit Committee Report <ul style="list-style-type: none"> <li>• Mark Farley, Executive Director</li> <li>• Ginger Stout, Finance Director</li> </ul> </li> </ul> <p>A motion was made to approve the Consent Agenda.</p>		
<b>ACTION</b>	<p><b><u>Motion to Approve</u></b>  Motion made by: Ben Danner  Motion seconded by: Steve Jones  Chairman Randy Heady asked for discussion or comments on the motion. Motion</p>		


<b>ACTION</b>	carried unanimously.
	<b>UCDD FINANCIAL REPORT      GINGER STOUT, FINANCE DIRECTOR</b>
<b>DISCUSSION</b>	Ginger Stout presented the July 1, 2021 through February 28, 2022 financial report for Upper Cumberland Development District.  A motion was made to approve the financial report.
<b>ACTION</b>	<b><u>Motion to Approve</u></b> Motion made by: Denny Robinson Motion seconded by: Dale Reagan  Chairman Randy Heady asked for discussion or comments on the motion.  Motion carried unanimously.
	<b>CAIC      MARK FARLEY, EXECUTIVE DIRECTOR</b>
<b>DISCUSSION</b>	Executive Director Mark Farley advised that the state awarded the Upper Cumberland region \$1.2 million for child care. Working with the child care providers, the need for providers are greater than what grant dollars are available. During COVID, the Upper Cumberland region was awarded an additional \$5 million toward the revolving loan fund. The funds have been loaned and there are a couple of the loans that paid off. Due to the lack of the child care in the Upper Cumberland, UCDD would like to set aside up to a million dollars, for the next twelve months, of the loan fund to provide a low interest loan for any child care facility. The facilities would be adding capacity or maintaining what they currently have. The loans would go through the normal procedures as a traditional loan but it would be at a reduced interest rate.  Executive Director Mark Farley advised that out of the \$1.2 million there were requests of over \$5 million. The region needs to stress to Economic and Community Development that the program needs to continue. UCDD will be adding over 200 slots through the \$1.2 million.  A motion was made to approve opening the CAIC loans to the day cares as presented by Executive Director Mark Farley and not to exceed one million dollars for a twelve-month period.
<b>ACTION</b>	<b><u>Motion to Approve</u></b> Motion made by: Randy Porter Motion seconded by: Ben Danner/Dale Reagan  Chairman Randy Heady asked for discussion or comments on the motion.  Motion carried with a roll call vote. Seventeen board members voted yes.
<b>DISCUSSION</b>	<b>ACTION ITEMS      CHAIRMAN RANDY HEADY</b> <b>a. Resolution 22-4-1</b> <b>b. Resolution 22-4-2</b> <b>c. Lease Agreement Between Upper Cumberland Development District and Cumberland Regional Development Corporation</b> <b>d. Area Agency on Aging &amp; Disability Area Plan, FY 2023-2026</b>
<b>DISCUSSION</b>	Executive Director Mark Farley reported on the following action items. <ul style="list-style-type: none"> <li>Resolution 22-4-1 would allow the UCDD to apply for the Safety Grant Program through Public Entity Partners to purchase AED equipment for the</li> </ul>

<b>DISCUSSION</b>	<p>agency.</p> <ul style="list-style-type: none"> <li>• Resolution 22-4-2 would authorize the Upper Cumberland Development District to hire the accounting firm of JHM Certified Public Accountant to provide audit services for the period of June 30, 2022 through June 30, 2026.</li> <li>• The current office building is titled under Cumberland Regional Development Corporation. The UCDD has a lease agreement with CRDC that needs to be updated annually. The Development District is asking for approval to update the agreement.</li> <li>• UCDD/AAAD is asking for approval of the Area Plan for the period of July 1, 2022 through June 2026. Holly Williams announced that a bid opening for in home services was held on April 19th. There were six providers that applied. We are needing homemaker and personal care service providers. If there are providers in your community that is interested they can contact the Area Agency on Aging.</li> </ul> <p>A motion was made to approve the four action items as presented.</p>
<b>ACTION</b>	<p><b><u>Motion to Approve</u></b>  Motion made by: Randy Porter  Motion seconded by: Allen Foster</p> <p>Chairman Randy Heady asked for discussion on the motion.</p> <p>Motion carried with a roll call vote. Seventeen board members voted yes.</p>
<b>PROGRAM UPDATES EXECUTIVE DIRECTOR MARK FARLEY</b>	
<b>DISCUSSION</b>	<p>Executive Director Mark Farley gave an update on the following:</p> <ul style="list-style-type: none"> <li>• TDEC ARP Funds  Executive Director Mark Farley advised that UCDD would like to offer administrative services to the communities for three percent of the total amount of requested funds. The services include: <ul style="list-style-type: none"> <li>• Collection of scorecards from utility companies</li> <li>• Recommendations for funding</li> <li>• Preparation of the application</li> <li>• Assistance in procurement</li> <li>• Requests for reimbursement</li> <li>• Periodic reporting</li> <li>• Assistance with monitoring</li> </ul> </li> </ul> <p>After discussion, a motion was made to allow the UCDD to proceed with offering administrative services to the communities up to three percent of the total amount of requested funds.</p>
<b>ACTION</b>	<p><b><u>Motion to Approve</u></b>  Motion made by: Allen Foster  Motion seconded by: Dale Reagan</p> <p>Chairman Randy Heady asked for discussion on the motion.</p> <p>Motion carried unanimously.</p>
<b>DISCUSSION</b>	<p>Tommy Lee advised that UCDD received word that episode one of the television series “Wish You Were Here” has finished shooting and we are currently in post-production. Tommy invited everyone to attend episode one premier at the Development District on May 11<sup>th</sup>, at 2:00 p.m. The air date will be May 19<sup>th</sup>.</p>

<b>DISCUSSION</b>	Tommy Lee recognized the outstanding efforts of the Community Development team at the Development District. The team's effort for the first quarter of 2022 produced 79 applications for funding at a request amount of 19.5 million dollars. Funded projects totaling 11 million dollars.
	<b>EXECUTIVE DIRECTOR REPORT</b> <b>MARK FARLEY,</b> <b>EXECUTIVE DIRECTOR</b>
<b>DISCUSSION</b>	The Executive Director Report was covered under program updates.
	<b>REGIONAL PARTNERS</b> <b>CHAIRMAN RANDY HEADY</b>
<b>DISCUSSION</b>	<p>Chairman Randy Heady introduced the regional partners attending.</p> <ul style="list-style-type: none"> <li>• Cody Huddleston with the Tennessee Department of Economic Development advised that we need existing buildings and new sites. He asked that the communities participate in the property evaluation program. The TVA Economic Development Forum will be held on April 21<sup>st</sup>.</li> <li>• Angela Regitko with the Tennessee Department of Economic and Community advised that she and Cody are focused on existing industries. She asked the board members to contact her and Cody Huddleston when they set up visits with existing industries so they can attend and make sure that they are taking advantage of all the incentives.</li> <li>• Tara Wohlgemuth with the Tennessee Department of Environment and Conservation thanked the Mayors for their participation and feedback on the infrastructure grant. The Upper Cumberland region had the highest attendance for the ARP workshop in the state. All the Mayors will receive a copy of the presentation from the workshop via email. The application will open this month and a training will be held for individuals inputting the data in the Smart Simple Software.</li> <li>• Ranata Mattison with the Tennessee Housing Development Agency gave an update on four programs that THDA is working on: <ul style="list-style-type: none"> <li>• Low-Income Water Assistance Program goes live May 15<sup>th</sup>.</li> <li>• Individuals that are interested in applying for COVID dollars that are on a fixed income can now take part in receiving the COVID relief funds.</li> <li>• There will be another round of HOME competitive grants available in June.</li> <li>• THDA is offering several types of home ownership programs.</li> </ul> </li> </ul> <p>Ms. Mattison advised that the information for these programs are available on THDA's website (thda.org).</p> <ul style="list-style-type: none"> <li>• Jenny Spurlock with Congressman John Rose's office advised that if constituents are having issues with their taxes give her a call. Staff is also working with individuals having problems with passports and immigration.</li> <li>• Bonnie Warren with Senator Bill Hagerty's office announced that staff will be attending Are you Awake: A Human Trafficking and Drug Endangered Children Conference on May 5<sup>th</sup> and 6<sup>th</sup>, at the River Community Church in Cookeville. The panel will consist of Representative Ryan Williams, Senator Paul Bailey and Tanner Cox with Senator Hagerty's office.</li> <li>• Sonya Rimmer with Volunteer Energy – No report given.</li> <li>• A representative with Senator Marsha Blackburn's office announced that staff is starting their ninety-five-county tour. Staff will be contacting board</li> </ul>

	members to set up meeting dates.
<b>DISCUSSION</b>	
	<b>OLD BUSINESS</b> <span style="float: right;"><b>CHAIRMAN RANDY HEADY</b></span>
<b>DISCUSSION</b>	No old business was presented for discussion.
	<b>NEW BUSINESS</b> <span style="float: right;"><b>CHAIRMAN RANDY HEADY</b></span>
	Chairman Randy Heady advised that the Confinement Grant is still being worked out with legal.
	Chairman Randy Heady introduced Jody Sliger, Community Development Director with the Tennessee Department of Economic and Community Development.
<b>DISCUSSION</b>	Ms. Sliger advised that she sent information to the County Mayors and the Three Star Administrators on the Community Development Block Grant Savings. If counties are Three Star certified, there is a bonus and a savings amount on the match rate. Since 2013, Upper Cumberland saved over 3 million dollars in cash money savings on grants.
	Ms. Sliger announced that everyone should have received information on how to navigate the Community and Rural Development dashboard. The dashboard will show all the programs that counties have participated in since 2011-2012. For the last ten-year, Upper Cumberland has received 408 awards totaling over 87 million dollars through the Community and Rural Development Division of ECD.
	Ms. Sliger announced that she will be presenting Three Star Awards to several counties after the meeting.
	<b>PUBLIC COMMENTS</b> <span style="float: right;"><b>CHAIRMAN RANDY HEADY</b></span>
<b>DISCUSSION</b>	There were no public comments presented.
	<b>ADJOURN</b> <span style="float: right;"><b>CHAIRMAN RANDY HEADY</b></span>
<b>ACTION</b>	Chairman Randy Heady advised that he would accept a motion to adjourn. <b><u>Motion to Adjourn:</u></b> Motion made by: Steve Jones Motion seconded by: Ben Danner
<b>DISCUSSION</b>	The UCDD Executive Committee voted unanimously to adjourn the April 20, 2022 meeting.
<b>CONCLUSION</b> 10:55 a.m.	

  
Randy Heady, Chairman

  
Jimmy Johnson, Secretary