

Upper Cumberland Development District  
Executive Committee Meeting

MINUTES	FEBRUARY 16, 2022	10:00 A.M.	COOKEVILLE, TN
<b>MEETING CALLED BY</b>	Chairman Randy Heady		
<b>TYPE OF MEETING</b>	UCDD Executive Committee Meeting		
<b>FACILITATOR</b>	Chairman Randy Heady		
<b>NOTE TAKER</b>	Sherry Thurman		
<b>MEMBERS PRESENT</b>	Dale Reagan, Luke Collins, Allen Foster, Tim Stribling, Josh Miller, Jimmy Johnson, Randy Heady, Lloyd Williams, Steve Jones, Jerry Wilmore, Ben Danner, Carey Garner, Sam Gibson, Jeff Mason, Sarah Marie Smith, Ryle Chastain, Marvin Lusk, Denny Robinson, Jeff Young		
<b>MEMBERS ABSENT</b>	Brent Bush, Andy Duggin, James Mayberry, Harvey Stowers, Curtis Hayes, Randy Porter, Ricky Shelton, Greg Wilson, Mickey Robinson, Jimmy Haley, Representative Cameron Sexton, Senator Paul Bailey		
<b>CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE</b>		<b>CHAIRMAN RANDY HEADY</b>	
<b>CALL TO ORDER</b>	Chairman Randy Heady called the meeting to order.		
<b>PRAYER</b>	Fentress County Executive Jimmy Johnson opened the meeting with prayer.		
<b>PLEDGE OF ALLEGIANCE</b>	The Pledge of Allegiance was cited.		
<b>ROLL CALL</b>			
<b>ROLLCALL</b>	Sherry Thurman called the roll and the attendance is recorded above. There was a quorum of the committee members present.		
<b>APPROVAL OF CONSENT AGENDA</b>		<b>CHAIRMAN RANDY HEADY</b>	
<b>DISCUSSION</b>	<p>Chairman Randy Heady advised that the consent agenda consist of the following:</p> <ul style="list-style-type: none"> <li>• Executive Committee Meeting Minutes – December 15, 2021</li> <li>• UCDD Employee Handbook</li> </ul> <p>A motion was made to approve the Consent Agenda.</p>		
<b>ACTION</b>	<p><b><u>Motion to Approve</u></b>            Motion made by: Dale Reagan            Motion seconded by: Marvin Lusk            Chairman Randy Heady asked for discussion or comments on the motion.            Motion carried with a roll call vote. Seventeen members voted yes. Two board members were not present for the vote.</p>		
<b>UCDD FINANCIAL REPORT</b>		<b>GINGER STOUT, FINANCE DIRECTOR</b>	
<b>DISCUSSION</b>	Ginger Stout presented the July 1, 2021 through December 31, 2021 financial report for Upper Cumberland Development District.		

<b>DISCUSSION</b>	A motion was made to approve the financial report.
<b>ACTION</b>	<p><b><u>Motion to Approve</u></b>  Motion made by: Steve Jones  Motion seconded by: Carey Garner</p> <p>Chairman Randy Heady asked for discussion or comments on the motion.  Motion carried unanimously.</p>
	<p><b>CAIC</b> <span style="float: right;"><b>MARK FARLEY, EXECUTIVE DIRECTOR</b></span></p>
<b>DISCUSSION</b>	<p>Executive Director Mark Farley advised that the old UCDD office building located at 1225 South Willow Avenue is owned by Cumberland Area Investment Corporation. The facility currently has two renters and there is someone that is interested in leasing the remaining section. The building needs some renovations. Executive Director Mark Farley asked for approval to secure a short-term loan up to \$250,000 to complete the lease renovations and any additional improvements to the building.</p> <p>A motion was made to amend the current resolution to include the dollar amount not to exceed \$250,000.</p>
<b>ACTION</b>	<p><b><u>Motion to Approve</u></b>  Motion made by: Sarah Marie Smith  Motion seconded by: Ryle Chastain</p> <p>Chairman Randy Heady asked for discussion or comments on the motion.  Motion carried unanimously.</p>
<b>DISCUSSION</b>	Chairman Randy Heady asked for a motion to approve Resolution 22-2-1 with the amendment.
<b>ACTION</b>	<p><b><u>Motion to Approve</u></b>  Motion made by: Dale Reagan  Motion seconded by: Jeff Mason</p> <p>Chairman Randy Heady asked for discussion or comments on the motion.  Motion carried with a roll call vote. Eighteen board members voted yes. One board member was not present for the vote.</p>
	<p><b>ACTION ITEMS</b> <span style="float: right;"><b>CHAIRMAN RANDY HEADY</b></span>  <b>A. Resolution 22-2-2</b></p>
<b>DISCUSSION</b>	<p>Executive Director Mark Farley advised that Resolution 22-2-2 would allow the UCDD to apply for a Rural Business Grant from USDA Rural Development in the amount of \$50,000 to assist in the development of a television series focused on tourism and locally owned businesses in the region. This is a coordinated effort between UCDD, Tennessee Tech, Tourism Association and WCTE.</p> <p>Tommy Lee advised that the UCDD is seeking funding for Season 2 of a television series that will put a spot light on tourism locations and local businesses throughout the Upper Cumberland. Season 1 of the series has been funded and we are looking for funding for Season 2. All of the Upper Cumberland communities will be represented in the television series.</p>

<b>DISCUSSION</b>	Tommy Lee introduced Hannah Carroll, the new Tourism Recovery Coordinator. A motion was made to approve Resolution 22-2-2.
<b>ACTION</b>	<b><u>Motion to Approve</u></b> Motion made by: Denny Robinson Motion seconded by: Ben Danner Chairman Randy Heady asked for discussion on the motion. Motion carried with a roll call vote. Eighteen board members voted yes and one board member was not present for the vote.
	<b>PROGRAM UPDATES</b> <b>EXECUTIVE DIRECTOR MARK FARLEY</b>
<b>DISCUSSION</b>	Executive Director Mark Farley gave an update on the following: <ul style="list-style-type: none"> <li>• Transitional Housing Grant Tennessee Economic and Community Development is proposing a new grant program similar to a CDBG grant application for substance abuse transitional housing. There will be approximately \$400,000 to build or acquire facilities to house individuals that are needing transitional housing. We will reach out to everyone when the program details have been finalized.</li> <li>• Childcare Grant Megan Choate distributed the CDBG-CV Child Care Creation Program Plan to the board. The Economic and Community Development is designing a program to create child care options. The program will mimic the CDBG process. The grants will be granted to the local governments. All the federal guidelines will apply to the program but the ultimate beneficiary will be child care facilities in the communities that are currently licensed or are in the pre-licensor program. The funds can be for upgrading playground equipment, fencing, HVAC units, plumbing, electric, kitchen appliances, renovating unused space and anything ensuring that the facility is in compliance with the licensor requirements. The UCDD will administer the grants. We will begin the program when we get the official letter from the state. The Upper Cumberland region has been designed over one million dollars in grant funds for the program. A letter of intent to apply was presented to the board. In order to comply with the state plan, UCDD will need responses from interested or potential interested communities by February 25, 2022.</li> <li>• TDEC and ARP funds All counties with the exception of Putnam and Cumberland should be able to utilize the ten-million-dollar exemption in the final rule for ARP. Executive Director Mark Farley advised that a meeting will be held with TDEC the first week of April to discuss and answer any questions on ARP funding and other TDEC projects.</li> </ul>
	<b>EXECUTIVE DIRECTOR REPORT</b> <b>MARK FARLEY, EXECUTIVE DIRECTOR</b>
<b>DISCUSSION</b>	The Executive Director Report was covered under program updates.
	<b>REGIONAL PARTNERS</b> <b>CHAIRMAN RANDY HEADY</b>
<b>DISCUSSION</b>	Chairman Randy Heady introduced the regional partners attending.

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Angela Regitko with the Tennessee Department of Economic and Community advised that the letter of intent for site development grants are due on Friday, February 18<sup>th</sup>. Applications are due March 18<sup>th</sup>. Angela asked the board members to contact her and Cody Huddleston when they visit with their existing industries so they can attend.</li> <li>• Ranata Mattison with the Tennessee Housing Development Agency announced that housing assistance for home mortgages started in mid-January. THDA received \$160 million from the federal government to assist homeowners that have a combined income of \$119,000. The program covers mortgage, homeowner's insurance, and taxes.</li> <li>• Jenny Spurlock with Congressman John Rose's office advised that staff is currently working 384 cases between Cookeville and the Gallatin office. Ninety-one cases have been closed since January 1<sup>st</sup>. If individuals have issues with their tax returns, they may contact Congressman Rose's office for assistance.</li> <li>• Tanner Cox and Bonnie Warren with Senator Bill Hagerty's office announced that Senator Hagerty's office is very busy with immigration cases. The Upper Cumberland region continues to face issues with the supply chain and rising inflation.</li> <li>• Jay Strobino with Senator Marsha Blackburn's office announced that Senator Blackburn's office is dealing with several IRS issues, VA issues and they are working closely with Army Corp of Engineers on water issues.</li> </ul>
	<p><b>OLD BUSINESS</b> <span style="float: right;"><b>CHAIRMAN RANDY HEADY</b></span></p>
<b>DISCUSSION</b>	No old business was presented for discussion.
	<p><b>NEW BUSINESS</b> <span style="float: right;"><b>CHAIRMAN RANDY HEADY</b></span></p>
<b>DISCUSSION</b>	No new business was presented for discussion.
	<p><b>PUBLIC COMMENTS</b> <span style="float: right;"><b>CHAIRMAN RANDY HEADY</b></span></p>
<b>DISCUSSION</b>	There were no public comments presented.
	<p><b>ADJOURN</b> <span style="float: right;"><b>CHAIRMAN RANDY HEADY</b></span></p>
<b>ACTION</b>	<p>Chairman Randy Heady advised that he would accept a motion to adjourn.  <u><b>Motion to Adjourn:</b></u>            Motion made by: Dale Reagan            Motion seconded by: Jimmy Johnson</p>
<b>DISCUSSION</b>	The UCDD Executive Committee voted unanimously to adjourn the February 16, 2022 meeting.
<b>CONCLUSION</b> 11:00 a.m.	

  
 Randy Heady, Chairman

  
 Jimmy Johnson, Secretary