

**Upper Cumberland Development District | Upper Cumberland Human Resource Agency  
Joint Executive Committee Meeting**

<b>MINUTES</b>	<b>DECEMBER 21, 2022</b>	<b>10:00 A.M.</b>	<b>COOKEVILLE, TN</b>
<b>MEETING CALLED BY</b>	Chairman Randy Heady		
<b>TYPE OF MEETING</b>	UCDD Executive Committee Meeting		
<b>FACILITATOR</b>	Chairman Randy Heady		
<b>NOTE TAKER</b>	Sherry Thurman		
<b>MEMBERS PRESENT</b>	Dale Reagan, Matt Adcock, Josh Miller, Jimmy Johnson, Randy Heady, Lloyd Williams, Steve Jones, Sam Gibson, Randy Porter, Laurin Wheaton, Jeff Mason, David Sullivan, Alisa Farmer, Terry Bell, Marvin Lusk, Denny Robinson, Jerry Lowery		
<b>MEMBERS ABSENT</b>	Greg Mitchell, Andy Duggin, Luke Collins, Allen Foster, R. J. Crawford, Harvey Stowers, Jerry Wilmore, Steven Barlow, Curtis Hayes, Stephen Bilbrey, Stephen Babcock, Ryle Chastain, Representative Cameron Sexton, Senator Paul Bailey		
	<b>CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE</b>		<b>CHAIRMAN RANDY HEADY</b>
<b>CALL TO ORDER</b>	Chairman Randy Heady called the meeting to order.		
<b>PRAYER</b>	Chairman Randy Heady asked County Mayor Jimmy Johnson to opened the meeting with prayer.		
<b>PLEDGE OF ALLEGIANCE</b>	The Pledge of Allegiance was cited.		
	<b>ROLL CALL</b>		
<b>ROLLCALL</b>	Sherry Thurman called the roll and the attendance is recorded above. There was a quorum of the committee members present.		
	<b>APPROVAL OF CONSENT AGENDA</b>		<b>CHAIRMAN RANDY HEADY</b>
<b>DISCUSSION</b>	<p>Chairman Randy Heady advised that the consent agenda consist of the following:</p> <ul style="list-style-type: none"> <li>• UCDD Executive Committee Meeting Minutes – October 19, 2022</li> <li>• UCHRA Executive Committee Meeting Minutes – October 19, 2022</li> <li>• UCDD/CAIC Board of Directors Meeting Minutes – December 15, 2021</li> <li>• UCHRA Board of Directors Meeting Minutes – December 15, 2021</li> </ul> <p>A motion was made to approve the Consent Agenda.</p>		
<b>ACTION</b>	<p><b><u>Motion to Approve</u></b>            Motion made by: Randy Porter            Motion seconded by: Jeff Mason</p>		

<b>ACTION</b>	Chairman Randy Heady asked for discussion or comments on the motion. Motion carried unanimously.
	<b>VAN BUREN COUNTY HEAD START REPORT</b> <span style="float: right;"><b>CHAIRMAN RANDY HEADY</b></span>
<b>DISCUSSION/ ACTION</b>	<p>Executive Director Mark Farley presented and discussed the agenda items for the Van Buren County Head Start Program.</p> <ol style="list-style-type: none"> <li>a. June, 2022 Budgets</li> <li>b. September, 2022 Budget, Monthly Activity Report, In-Kind, and Credit Card Report</li> <li>c. October, 2022 Budget, Monthly Activity Report, In-Kind, and Credit Card Report</li> <li>d. Teacher Waiver Letter</li> <li>e. Board of Directors Teachers Waiver Letter</li> <li>f. Carryover Request Shade Covering</li> <li>g. Sole Source Letter Shade Covering</li> <li>h. UCHRA Replacement Shade</li> <li>i. Huddleston Degree Option</li> <li>j. Huddleston Degree Works</li> <li>k. 2023-24 Strategic Plan Narrative and Program Improvement Plan</li> </ol> <p>A motion was made to approve the Van Buren Head Start Report.</p>
<b>ACTION</b>	<p><b><u>Motion to Approve</u></b>  Motion made by: Marvin Lusk  Motion seconded by: David Sullivan</p> <p>Chairman Randy Heady asked for discussion or comments on the motion.  Motion carried unanimously.</p>
	<b>CAIC REPORT</b> <span style="float: right;"><b>MEGAN CHOATE, DIRECTOR OF LENDING &amp; ECONOMIC DEVELOPMENT</b></span>
<b>DISCUSSION</b>	Executive Director Mark Farley announced there was no action for the CAIC Report. The report will be presented at the next Executive Committee meeting.
	<p><b>ACTION ITEMS</b> <span style="float: right;"><b>RANDY HEADY, CHAIRMAN</b></span></p> <ul style="list-style-type: none"> <li>• <b>Resolution 22-12-1</b></li> <li>• <b>UCDD Audit</b></li> <li>• <b>CAIC Audit</b></li> <li>• <b>CRDC Audit</b></li> <li>• <b>UCHRA Audit</b></li> <li>• <b>Meeting Date – Executive Committee, April 12, 2023</b></li> </ul>
<b>DISCUSSION/ ACTION</b>	<p>Chairman Randy Heady advised that Resolution 22-12-1 allows Executive Director Mark Farley the authority to renew the Upper Cumberland Development District CD's at First National Bank for 24 months at 2.25% interest.</p> <p>A motion was made to approve Resolution 22-12-1.</p>

ACTION	<p><b><u>Motion to Approve</u></b>  Motion made by: Denny Robinson  Motion seconded by: Jimmy Johnson</p> <p>Chairman Randy Heady asked for discussion or comments on the motion.</p> <p>Motion carried with a roll call vote. Sixteen board members voted yes. Two board members not present for vote.</p>
DISCUSSION/ACTION	<p>Chairman Randy Heady introduced Derrick Young with Johnson, Hickey &amp; Murchison, P.C., Chattanooga, TN.</p> <p>Mr. Young presented the audit reports for the Upper Cumberland Development District, Upper Cumberland Human Resource Agency, Cumberland Area Investment Corporation, and Cumberland Regional Development Corporation.</p> <p>A motion was made to approve the audits as presented.</p>
ACTION	<p><b><u>Motion to Approve</u></b>  Motion made by: Laurin Wheaton  Motion seconded by: Terry Bell</p> <p>Chairman Randy Heady asked for discussion or comments on the motion.</p> <p>Motion carried with a roll call vote. Eighteen board members voted yes.</p>
DISCUSSION	<p>Executive Director Mark Farley advised that a delegation goes to Washington, D.C. every year to spend time with the legislators and partners. The initial date was March, 2023 but we found out that the house will not be in session. Public transportation statewide will be going to Washington April 17-20, 2023. If anyone would like to attend the Washington meeting let us know. Meetings will be scheduled with the House/Senate and possibly federal agencies. The Public Transportation meeting is scheduled the same week of our April board meeting. Executive Director Mark Farley asked the board for approval to move the April board meeting date to the 12<sup>th</sup> instead of the 19<sup>th</sup>.</p>
ACTION	<p><b><u>Motion to Approve</u></b>  Motion made by: Steve Jones  Motion seconded by: Jeff Mason</p> <p>Chairman Randy Heady asked for discussion or comments on the motion.</p> <p>Motion carried unanimously.</p>
	<p><b>NOMINATION COMMITTEE REPORT      RANDY HEADY, CHAIRMAN</b></p>
DISCUSSION	<p>Chairman Randy Heady advised that the Nomination Committee met and recommends that the FY 2023 officers for UCDD, CAIC, and UCHRA remain the same with the exception of the UCHRA Secretary. Former Mayor Sarah Marie Smith will be replaced with Mayor Sam Gibson of Byrdstown.</p> <p>The officers for UCDD/CAIC and UCHRA will be as follows:</p>



**ADJOURN**

**CHAIRMAN RANDY HEADY**

**ACTION**

Chairman Randy Heady advised that he would accept a motion to adjourn.

**Motion to Adjourn:**

Motion made by: Dale Reagan

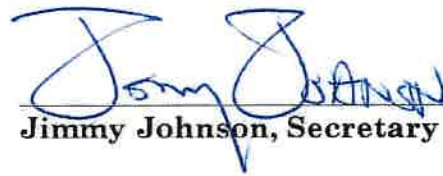
Motion seconded by: Matt Adcock

The Executive Committee voted unanimously to adjourn the December 21, 2022 meeting.

**CONCLUSION**

**10:35 a.m.**


  
Randy Heady, Chairman

  
Jimmy Johnson, Secretary

	<b>ADJOURN</b>	<b>CHAIRMAN RANDY HEADY</b>
<b>ACTION</b>	Chairman Randy Heady advised that he would accept a motion to adjourn. <b><u>Motion to Adjourn:</u></b> Motion made by: Dale Reagan Motion seconded by: Matt Adcock  The Executive Committee voted unanimously to adjourn the December 21, 2022 meeting.	
<b>CONCLUSION</b> <b>10:35 a.m.</b>		

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**Randy Heady, Chairman**



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**Jimmy Johnson, Secretary**