# Upper Cumberland Development District | Upper Cumberland Human Resource Agency Joint Executive Committee Meeting

MINUTES	<b>DECEMBER 21, 2022</b>	10:00 A.M.	COOKEVILLE, TN
MEETING CALLED BY	Chairman Randy Heady		
TYPE OF MEETING	UCDD Executive Committee Meeting		
FACILITATOR	Chairman Randy Heady		
NOTE TAKER	Sherry Thurman		
MEMBERS PRESENT	Dale Reagan, Matt Adcock, Josh Miller, Jimmy Johnson, Randy Heady, Lloyd Williams, Steve Jones, Sam Gibson, Randy Porter, Laurin Wheaton, Jeff Mason, David Sullivan, Alisa Farmer, Terry Bell, Marvin Lusk, Denny Robinson, Jerry Lowery		
MEMBERS ABSENT	Greg Mitchell, Andy Duggin, Luke Collins, Allen Foster, R. J. Crawford, Harvey Stowers, Jerry Wilmore, Steven Barlow, Curtis Hayes, Stephen Bilbrey, Stephen Babcock, Ryle Chastain, Representative Cameron Sexton, Senator Paul Bailey		
	CALL TO ORDER / PRAYI PLEDGE OF ALLEGIANC		CHAIRMAN RANDY HEADY
CALL TO ORDER	Chairman Randy Heady called the meeting to order.		
PRAYER	Chairman Randy Heady asked County Mayor Jimmy Johnson to opened the meeting with prayer.		
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance was	cited.	
	ROLL CALL		
ROLLCALL	Sherry Thurman called the r was a quorum of the commit		nce is recorded above. There nt.
	APPROVAL OF CONSENT	'AGENDA	CHAIRMAN RANDY HEADY
DISCUSSION	Chairman Randy Heady advised that the consent agenda consist of the following:  • UCDD Executive Committee Meeting Minutes – October 19, 2022  • UCHRA Executive Committee Meeting Minutes – October 19, 2022  • UCDD/CAIC Board of Directors Meeting Minutes – December 15, 2021  • UCHRA Board of Directors Meeting Minutes – December 15, 2021  A motion was made to approve the Consent Agenda.		
ACTION	Motion to Approve Motion made by: Randy Porter Motion seconded by: Jeff Mason		

ACTION	Chairman Randy Heady asked for discussion or comments on the motion.  Motion carried unanimously.		
	VAN BUREN COUNTY HEAD START REPORT CHAIRMAN RANDY HEADY		
DISCUSSION/ ACTION	Executive Director Mark Farley presented and discussed the agenda items for the Van Buren County Head Start Program.  a. June, 2022 Budgets b. September, 2022 Budget, Monthly Activity Report, In-Kind, and Credit Card Report c. October, 2022 Budget, Monthly Activity Report, In-Kind, and Credit Card Report d. Teacher Waiver Letter e. Board of Directors Teachers Waiver Letter f. Carryover Request Shade Covering g. Sole Source Letter Shade Covering h. UCHRA Replacement Shade i. Huddleston Degree Option j. Huddleston Degree Works k. 2023-24 Strategic Plan Narrative and Program Improvement Plan		
ACTION	A motion was made to approve the Van Buren Head Start Report.  Motion to Approve  Motion made by: Marvin Lusk  Motion seconded by: David Sullivan  Chairman Randy Heady asked for discussion or comments on the motion.		
	Motion carried unanimously.		
	CAIC REPORT MEGAN CHOATE, DIRECTOR OF LENDING & ECONOMIC DEVELOPMENT		
DISCUSSION	Executive Director Mark Farley announced there was no action for the CAIC Report. The report will be presented at the next Executive Committee meeting.		
	ACTION ITEMS  Resolution 22-12-1  UCDD Audit  CAIC Audit  CRDC Audit  UCHRA Audit  Meeting Date – Executive Committee, April 12, 2023		
DISCUSSION/ ACTION	Chairman Randy Heady advised that Resolution 22-12-1 allows Executive Director Mark Farley the authority to renew the Upper Cumberland Development District CD's at First National Bank for 24 months at 2.25% interest.  A motion was made to approve Resolution 22-12-1.		

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	Motion to Approve Motion made by: Denny Robinson Motion seconded by: Jimmy Johnson		
ACTION	Chairman Randy Heady asked for discussion or comments on the motion.		
	Motion carried with a roll call vote. Sixteen board members voted yes. Two board members not present for vote.		
DISCUSSION/A CTION	Chairman Randy Heady introduced Derrick Young with Johnson, Hickey & Murchison, P.C., Chattanooga, TN.		
	Mr. Young presented the audit reports for the Upper Cumberland Development District, Upper Cumberland Human Resource Agency, Cumberland Area Investment Corporation, and Cumberland Regional Development Corporation.		
	A motion was made to approve the audits as presented.		
ACTION	Motion to Approve Motion made by: Laurin Wheaton Motion seconded by: Terry Bell		
Hellon	Chairman Randy Heady asked for discussion or comments on the motion.		
	Motion carried with a roll call vote. Eighteen board members voted yes.		
DISCUSSION	Executive Director Mark Farley advised that a delegation goes to Washington, D.C. every year to spend time with the legislators and partners. The initial date was March, 2023 but we found out that the house will not be in session. Public transportation statewide will be going to Washington April 17-20, 2023 If anyone would like to attend the Washington meeting let us know. Meetings will be scheduled with the House/Senate and possibly federal agencies. The Public Transportation meeting is scheduled the same week of our April board meeting. Executive Director Mark Farley asked the board for approval to move the April board meeting date to the 12th instead of the 19th.		
ACTION	Motion to Approve Motion made by: Steve Jones Motion seconded by: Jeff Mason		
	Chairman Randy Heady asked for discussion or comments on the motion.		
	Motion carried unanimously.		
	NOMINATION COMMITTEE REPORT RANDY HEADY, CHAIRMAN		
DISCUSSION	Chairman Randy Heady advised that the Nomination Committee met and recommends that the FY 2023 officers for UCDD, CAIC, and UCHRA remain the same with the exception of the UCHRA Secretary. Former Mayor Sarah Marie Smith will be replaced with Mayor Sam Gibson of Byrdstown.		
	The officers for UCDD/CAIC and UCHRA will be as follows:		

# Upper Cumberland Development District/Cumberland Area Investment Corporation

Jackson County Mayor Randy Heady, Chairman Smith County Mayor Jeff Mason, Vice Chairman Fentress County Executive Jimmy Johnson, Secretary Putnam County Mayor Randy Porter, Treasurer

### Upper Cumberland Human Resource Agency

Jackson County Mayor Randy Heady, Chairman Smith County Mayor Jeff Mason, Vice Chairman Byrdstown City Mayor, Sam Gibson, Secretary White County Executive, Denny Robinson, Treasurer

#### **DISCUSSION**

Executive Director Mark Farley advised that a list of the committees for the agencies are in the meeting packet. Since the information was emailed to the board, Billy Adcock, DeKalb County Consumer Representative on the Policy Council resigned. DeKalb County Mayor Matt Adcock has given us a replacement to serve in the position. Mr. Bob Depriest will represent DeKalb County on the Policy Council.

A motion was made to accept the FY 2023 officers for UCDD, CAIC, UCHRA and the agency committees which will include the change to the DeKalb County Consumer Representative.

## ACTION

### Motion to Approve

Motion made by: Lloyd Williams Motion seconded by: Dale Reagan

Chairman Randy Heady asked for discussion or comments on the motion.

Motion carried with a roll call vote. Eighteen board members voted yes.

## DISCUSSION

## ELECTION OF OFFICERS MARK FARLEY, EXECUTIVE DIRECTOR

## The oath of office was administered to Byrdstown Mayor Sam Gibson.

### ANNOUNCEMENTS

## CHAIRMAN RANDY HEADY

## Executive Director Mark Farley updated the board on the following: A discussion was held with several mayors in regards to having a

- regional opioid summit. Tentative dates for the summit will be January 30th or the 31st.
- Empower Upper Cumberland has hired thirty-seven positions and discussed adding one additional position around the first of the year. We should start seeing participants in January.
- We are in discussion of having another Boot Camp event in the Spring for the mayors and their staff. At the event we will discuss our programs and how they work in the communities.
- We plan to have a retreat for the City Mayors. A location has not been determined at this time.

#### DISCUSSION

	ADJOURN	CHAIRMAN RANDY HEADY	
ACTION	Chairman Randy Heady advised that he would accept a motion to adjourn.  Motion to Adjourn:  Motion made by: Dale Reagan  Motion seconded by: Matt Adcock		
	The Executive Committee voted unanimously to adjourn the December 21, 2022 meeting.		
CONCLUSION			

CONCLUSION 10:35 a.m.

Randy Hearly, Chairman/

Jimmy Johnson, Secretary

	ADJOURN	CHAIRMAN RANDY HEADY
ACTION	Chairman Randy Heady advised that he  Motion to Adjourn:  Motion made by: Dale Reagan  Motion seconded by: Matt Adcock  The Executive Committee voted unanimodate 2022 meeting.	e e
CONCLUSION 10:35 a.m.		

Randy Heady, Chairman

Jimmy Johnson, Secretary