

Upper Cumberland Development District  
Executive Committee Meeting

<b>DRAFT MINUTES</b>	<b>OCTOBER 20, 2021</b>	<b>10:00 A.M.</b>	<b>COOKEVILLE, TN</b>
<b>MEETING CALLED BY</b>	Chairman Randy Heady		
<b>TYPE OF MEETING</b>	UCDD Executive Committee Meeting		
<b>FACILITATOR</b>	Chairman Randy Heady		
<b>NOTE TAKER</b>	Sherry Thurman		
<b>MEMBERS PRESENT</b>	Dale Reagan, Allen Foster, Tim Stribling, Jimmy Johnson, Randy Heady, Steve Jones, Jerry Wilmore, Ben Danner, Carey Garner, Sam Gibson, Randy Porter, Jeff Mason, Sarah Marie Smith, Ryle Chastain		
<b>MEMBERS ABSENT</b>	Brent Bush, Andy Duggin, Luke Collins, James Mayberry, Josh Miller, Harvey Stowers, Lloyd Williams, Curtis Hayes, Ricky Shelton, Greg Wilson, Mickey Robinson, Jimmy Haley, Marvin Lusk, Denny Robinson, Jeff Young, Representative Cameron Sexton, Senator Paul Bailey		
	<b>CALL TO ORDER / PRAYER / PLEDGE OF ALLEGIANCE</b>		<b>CHAIRMAN RANDY HEADY</b>
<b>CALL TO ORDER</b>	Chairman Randy Heady called the meeting to order.		
<b>PRAYER</b>	Cumberland County Mayor Allen Foster opened the meeting with prayer.		
<b>PLEDGE OF ALLEGIANCE</b>	The Pledge of Allegiance was cited.		
	<b>ROLL CALL</b>		
<b>ROLLCALL</b>	Sherry Thurman called the roll and the attendance is recorded above. There was a quorum of the committee members present.		
	<b>APPROVAL OF CONSENT AGENDA</b>		<b>CHAIRMAN RANDY HEADY</b>
<b>DISCUSSION</b>	<p>Chairman Randy Heady advised that the consent agenda consist of the following:</p> <ul style="list-style-type: none"> <li>• Executive Committee Meeting Minutes – August 21, 2021</li> <li>• AAAD Annual Report</li> </ul> <p>A motion was made to approve the Consent Agenda.</p>		
<b>ACTION</b>	<p><b><u>Motion to Approve</u></b>  Motion made by: Dale Reagan  Motion seconded by: Jimmy Johnson  Chairman Randy Heady asked for discussion or comments on the motion.  Motion carried unanimously.</p>		

	<b>UCDD FINANCIAL REPORT</b>	<b>GINGER STOUT, FINANCE DIRECTOR</b>
<b>DISCUSSION</b>	<p>Ginger Stout presented the July 1, 2021 through August 31, 2021 financial report for Upper Cumberland Development District.</p> <p>A motion was made to approve the financial report.</p>	
<b>ACTION</b>	<p><b><u>Motion to Approve</u></b>  Motion made by: Randy Porter  Motion seconded by: Steve Jones  Motion carried unanimously.</p>	
	<b>SPECIAL RECOGNITION</b>	<b>CHAIRMAN RANDY HEADY</b>
	<p><b>A. James Dunn</b>  <b>Tennessee Commission on Aging and Disability</b></p>	
<b>DISCUSSION</b>	<p>Executive Director Mark Farley introduced James Dunn, Executive Director with the Tennessee Commission on Aging and Disability. Mr. Dunn gave an update on issues affecting seniors across Tennessee.</p>	
	<b>ACTION ITEMS</b>	<b>CHAIRMAN RANDY HEADY</b>
	<p><b>A. Resolution 21-10-1</b></p>	
<b>DISCUSSION</b>	<p>Executive Director Mark Farley advised that the agency is required to submit an update to the Comprehensive Economic Development Strategy to the Economic Development Administration. The UCDD is designated as the regional economic development agency through EDA and the Appalachian Regional Commission. CEDS is updated every year and every five years the agency completes a full rewrite.</p> <p>Megan Choate presented the annual update for CEDS which is based off the 2017 full Comprehensive Economic Development Strategy. Information for the CEDS is gathered from the CEDS committee and the Economic Development Strategy meetings held around the region with the County Mayors/Executive and City Mayors. The demographics and data have been updated as well as the summary of each of the five goals. Next year the agency will be looking to do a full rewrite of the CEDS.</p> <p>A motion was made to approve Resolution 21-10-1.</p>	
<b>ACTION</b>	<p><b><u>Motion to Approve</u></b>  Motion made by: Sarah Marie Smith  Motion seconded by: Dale Reagan  Chairman Randy Heady asked for discussion on the motion.  Motion carried with a roll call vote. Ten board members voted yes and one member unavailable for vote.</p> <p>Discussion was held on the workforce participation rates for the region. Executive Director Mark Farley advised that the State has dashboards on their website that are up-to-date. The workforce participation rate for the</p>	

**DISCUSSION**

Upper Cumberland region is very low. The state average is around 60%; national average is 62%; and the Upper Cumberland will average in the mid-fifties. Several of the communities in the Upper Cumberland are in the 40% range.

**PROGRAM UPDATES****EXECUTIVE DIRECTOR MARK FARLEY**

Executive Director Mark Farley gave an update on the following:

- Highlights from the Area Agency on Aging and Disability Annual Report.
  - 144,276 congregate meals were provided across the Upper Cumberland
  - 107,484 home delivered meals were provided.
  - 7,833 trips for seniors
  - 323 applications were submitted for the TennCare CHOICES program and 246 were approved
  - Staff met one-on-one with 6,417 clients for the SHIP Program
  - Guardianship Program served 87 clients
  - Through COVID funds, thirty Telehealth sites have been set up across the region in the senior centers or housing complexes.

**DISCUSSION**

Executive Director Mark Farley advised that USDA contacted the Development District because there is a contractor in Cumberland County that is interested in a program to develop low to moderate income housing. USDA has a site development program for residential housing and a non-profit or governmental entity can apply for the funding. The UCDD would purchase the property, bid the project and hire a contractor to complete the site development process. USDA would complete the mortgages to the homeowners. UCDD would develop the site, sell the sites to the contractor to build the homes and the contractor would need to have someone to purchase the house.

Executive Director Mark Farley asked if the board would be interested in the UCDD discussing the project with USDA.

After discussion, the board agreed that Executive Director can explore the idea and bring the information to the board at the December meeting.

Executive Director Mark Farley advised at the last board meeting we discussed a child care grant for a million dollars through the Tennessee Department of Economic and Community Development and Tennessee Department of Human Services. The Development District was going to receive the grant to work with child care providers. The grant may need to go through the counties. ECD will send an email or letter to the County Mayors announcing that the grant is available. The Development District can administer the grant if it becomes available.

Executive Director Mark Farley advised that the agency foreclosed on the Pea Ridge loan in Clay County. The agency will incur a loss of \$9,062.51.

	<b>REGIONAL PARTNERS</b>	<b>CHAIRMAN RANDY HEADY</b>
<b>DISCUSSION</b>	<p>Chairman Randy Heady introduced the regional partners attending.</p> <ul style="list-style-type: none"> <li>• Tara Wohlgemuth with the Tennessee Department of Environment and Conservation advised that the draft water infrastructure investment plan is available for public comment until October 29<sup>th</sup>. Any comments can be sent to <a href="mailto:tdec.arp@tn.gov">tdec.arp@tn.gov</a> or emailed to Tara. Discussion was held on the investment plan. The board made a request to have a meeting with TDEC to discuss the plan.</li> <li>• Ranata Mattison with the Tennessee Housing Development Agency announced that THDA has COVID funds available for renters. Applications can be accessed through THDA's website.</li> <li>• Jenny Spurlock with Congressman John Rose's office advised that anyone needing assistance contact their office.</li> <li>• Tanner Cox and Bonnie Warren with Senator Bill Hagerty's office announced that Senator Hagerty is busy fighting against the Senates Infrastructure Bill. He is also working to secure Congressional Review Act to get rid of the vaccine mandate that was enforced on businesses.</li> </ul>	
	<b>OLD BUSINESS</b>	<b>CHAIRMAN RANDY HEADY</b>
<b>DISCUSSION</b>	No old business was presented for discussion.	
	<b>NEW BUSINESS</b>	<b>CHAIRMAN RANDY HEADY</b>
<b>DISCUSSION</b>	No new business was presented for discussion.	
	<b>PUBLIC COMMENTS</b>	<b>CHAIRMAN RANDY HEAT</b>
<b>DISCUSSION</b>	There were no public comments presented.	
	<b>ADJOURN</b>	<b>CHAIRMAN RANDY HEADY</b>
<b>ACTION</b>	<p>Chairman Randy Heady advised that he would accept a motion to adjourn.</p> <p><b>Motion to Adjourn:</b>  Motion made by: Tim Stribling  Motion seconded by: Allen Foster</p> <p>The UCDD Executive Committee voted unanimously to adjourn the October 21, 2021 meeting.</p>	
<b>CONCLUSION</b> 11:15 a.m.		

  
Randy Heady, Chairman

  
Jimmy Johnson, Secretary