

Upper Cumberland Development District | Cumberland Area Investment Corporation
Board of Directors Annual Meeting

MINUTES		DECEMBER 15, 2021	10:30 A.M.	UPPER CUMBERLAND DEVELOPMENT DISTRICT COOKEVILLE, TN
MEETING CALLED BY	Chairman Randy Heady			
TYPE OF MEETING	UCDD/CAIC/UCHRA Board of Directors Annual Meeting			
FACILITATOR	Chairman Randy Heady			
NOTE TAKER	Sherry Thurman			
AGENDA TOPICS				
10:30 A.M.	CALL TO ORDER	CHAIRMAN RANDY HEADY		
DISCUSSION	Chairman Randy Heady called the meeting to order.			
	APPROVAL OF CONSENT AGENDA	CHAIRMAN RANDY HEADY		
DISCUSSION	<p>Chairman Randy Heady advised that the consent agenda consist of the following:</p> <ul style="list-style-type: none"> • UCDD/CAIC Board of Directors meeting minutes – December 16, 2020 • UCHRA Board of Director Meeting Minutes – December 16, 2020 • FY 2020-2021 UCDD/UCHRA Annual Report <p>A motion was made to approve the Consent Agenda</p>			
ACTION	<p><u>Motion to Approve</u> Motion made by: Sarah Marie Smith Motion seconded by: Marvin Lusk Chairman Randy Heady asked for discussion on the motion. Motion carried unanimously.</p>			
	CAIC REPORT	MEGAN CHOATE, DIRECTOR OF LENDING AND ECONOMIC DEVELOPMENT		
DISCUSSION	<p>Megan Choate gave an update on the revolving loan program.</p> <ul style="list-style-type: none"> • The UCDD’s revolving loan program currently has 105 active loans that are circulating 13.5 million dollars in the region assisting small businesses. • In 2021, 3.8 million dollars was loan to seventeen projects. • In 2021, the District received an additional allocation of approximately \$5 million in loan funds from the Economic Development Administration. Of the 5 million, only 97,000 remains to be lent out and will be lent within the next six months. • During the pandemic, the board authorized the emergency use of loan program to create disaster loans. In total, there was \$192,000 lent to twenty-seven businesses across the region. Over 92% of those businesses have made their regular payment without any issues. 			

<p>DISCUSSION</p>	<ul style="list-style-type: none"> • We have seventeen active Micro loans. The funds provide support for startup businesses across the region. • There are a few loans that have paid off early. • There was one foreclosure this year, Pea Ridge Quick Mart in Clay County. <p>Megan advised that if there are individuals that could benefit from the program or anyone in the community that could be a referral source please give her a call.</p>
	<p>EXECUTIVE DIRECTOR REPORT EXECUTIVE DIRECTOR MARK FARLEY</p>
<p>DISCUSSION</p>	<p>Executive Director Mark Farley recognized the board members and partners attending the meeting.</p> <p>Executive Director Mark Farley advised that UCDD/UCHRA had a great year. Both agencies received a record amount of funding which flowed to each of the communities.</p> <p>Executive Director Farley highlighted some of the agency's accomplishments.</p> <ul style="list-style-type: none"> • The AAAD started thirty tele-health stations in the senior's centers and across the region. • The transportation department started a partnership with UBER - the ride share app. UBER is now available inside the city limits of Cookeville. • The agencies have provided economic growth through partnerships with Tennessee Tech, the Biz Foundry, Small Business Development Center, and the revolving loan fund. • The Substance Abuse Program helped individuals suffering with substance abuse and homelessness. The first six months of operating the program staff interacted with 600 individuals. • The agencies have been very successful in grant writing and business recruitment this year. • UCHRA was one of the seventeen recipients of the TANIF Opportunity Act planning grant totaling \$445,000.00. The agency will be applying for one of the six pilot programs – 3 years, 25 million dollars.
	<p>ELECTION OF OFFICERS CHAIRMAN RANDY HEADY</p>
<p>DISCUSSION</p>	<p>Chairman Randy Heady advised that the Nomination Committee met and recommended that the current officers stay the same with the exception of Mayor Sarah Marie Smith being nominated as the Secretary for the Upper Cumberland Human Resource Agency. The officers for 2022 are as follows:</p> <p><u>Upper Cumberland Development District and Cumberland Area Investment Corporation</u></p> <ul style="list-style-type: none"> ➤ Chairman - Randy Heady, Jackson County Mayor ➤ Vice Chairman - Jeff Mason, Smith County Mayor ➤ Secretary - Jimmy Johnson, Fentress County Executive ➤ Treasurer - Randy Porter, Putnam County Executive

DISCUSSION	<p><u>Upper Cumberland Human Resource Agency</u></p> <ul style="list-style-type: none"> ➤ Chairman - Randy Heady, Jackson County Mayor ➤ Vice Chairman - Jeff Mason, Smith County Mayor ➤ Secretary – Sarah Marie Smith, Carthage City Mayor ➤ Treasurer – Denny Robinson, White County Executive <p>Chairman Randy Heady asked for a motion to accept the 2022 officers as presented.</p>
ACTION	<p><u>Motion to Approve the Nomination Report</u></p> <p>Motion made by: Ricky Shelton Motion seconded by: Dale Reagan</p> <p>Chairman Randy Heady asked if there was further discussion.</p> <p>Motion carried unanimously.</p>
ELECTION OF OFFICERS CHAIRMAN RANDY HEADY	
DISCUSSION	The oath of office was administered to Mayor Sarah Marie Smith.
OTHER BUSINESS CHAIRMAN RANDY HEADY	
DISCUSSION	<p>Chairman Randy Heady asked if there was any other business to discuss.</p> <p>Chairman Randy Heady commended the UCDD for their efforts in getting funds out into the region.</p>
RECOGNITIONS MARK DUDNEY	
DISCUSSION	<p>Mark Dudney recognized the following UCDD, UCHRA staff and board members:</p> <p>2021 Employees of the Year</p> <p><u>Upper Cumberland Development District</u></p> <ul style="list-style-type: none"> • Administration/Finance Ann Pangle, Finance Clerk • Aging Nathan York, Finance Specialist • Economic Development Jill Osborne, Assistant Director of Economic Development • Housing/RCP Marcia Riddle, RCP Family Advocate • Planning/Community Development Marcia Ackerman, Assistant Director of Planning and Community Development <p><u>Upper Cumberland Human Resource Agency</u></p> <ul style="list-style-type: none"> • Community Intervention Pam Sanford, Community Corrections Administrative Assistant • Community Services TaShana Hooks, Community Services Manager • Transportation Sandra Grace, Regional Transportation Coordinator <p><u>Longevity Awards</u></p> <ul style="list-style-type: none"> • Mary Harris, Administrative and Reception Support • Stacy Cummings, Finance Assistant Director

DISCUSSION

2021 UCHRA Specialty Awards

- UC Spirit Award | Carrie Baker, Warren County Coordinator
- Rebecca Harris Diamond Award | Steve Lancaster, Mobility Management Specialist

2021 Housing Complex of the Year

- South Carthage Manor

2021 Senior Center of the Year

- McMinnville-Warren County Senior Center

2021 Community of the Year

- City of Baxter

2021 Rodeo Award Winners

- Joey Bitter, third place in the Van Maintenance Division and a “bragging rights” medal for getting the engine started the fastest.
- Terry Cronk, Rural Support Employee of the Year
- Mike Smith, third place in the Cutaway Van Division
- Sherry Sherrell, Rural Driver of the Year
- Billy Gilbert, Conversion Van Competition
- Jason Carlen, perfect score in the Vehicle Maintenance category and completed the exercise in just over 17 minutes.


2021 Mayor/Grant Awards Recognition

The UCDD assisted in securing or administering more than \$45,859,010 in grants (last two terms).

- Clay County | \$2.5 million
- Cumberland County | \$2 million
- DeKalb County | \$2.3 million
- Fentress County | \$1.7 million
- Jackson County | \$2.7 million
- Macon County | \$2.9 million
- Overton County | \$6.1 million
- Pickett County | \$861,000
- Putnam County | \$6.6 million
- Smith County | \$700,000
- Van Buren County | \$3.1 million
- Warren County | \$8.9 million
- White County | \$5.2 million

Executive Director Mark Farley advised that over the last eight years the fourteen counties and thirty-one cities have paid the Development District approximately \$580,000 in dues. The UCDD has brought to the communities in the Upper Cumberland \$46,000,000 in grant dollars.

	MEETING ADJOURN	CHAIRMAN RANDY HEADY
DISCUSSION	Chairman Randy Heady asked for a motion to adjourn.	
ACTION	<p><u>Motion to Adjourn:</u> Motion made by: Jimmy Johnson Motion seconded by: Marvin Lusk</p> <p>Executive Committee members voted unanimously to adjourn.</p>	
11:30 A.M.	MEETING ADJOURNED	CHAIRMAN RANDY HEADY



 Chairman Randy Heady



 Jimmy Johnson, Secretary