

Public Conservator
Position Available

Act as an agent for the Public Conservatorship Program serving both court appointed and DPOA clients; make financial and health related decisions for clients; act as the fiduciary agent in regard to conservatorship services; prepare and file reports with courts; make court appearances; visit clients; transport clients when necessary; maintain client files; assist in applying for and maintaining eligible benefits; and recruit/train volunteers to work in the program.

Minimum education and experience for District Public Guardians:

- Bachelor's degree in human services or related field; and
- At least two (2) years of successful employment in a field related to public guardianship activities, such as social services, law, financial institutions, and/or health care or other related fields.
- Within two (2) years from the date of employment as a District Public Guardian, each District Public Guardian shall obtain certification by the National Guardian Association as a Registered Guardian.

Interested applicants must submit a resume to Tammy Odell no later than 4:30 PM on Wednesday, August 23, 2017, at the Upper Cumberland Development District, 1225 South Willow Avenue, Cookeville TN 38506-4158.

Equal Opportunity Employer